

CITY OF PASSAIC
DIVISION OF HEALTH - OFFICE OF VITAL STATISTICS

REQUIREMENTS FOR REAFFIRMING A CIVIL UNION

For two persons to establish a Reaffirmation of Civil Union in this State, they must be able to provide proof, in the form of a certified copy, that they are currently registered in a Civil Union in this State or in another State and meet the requirements of the Civil Union Act.

The Reaffirmation of Civil Union requires that the reaffirmation be between the same two partners as entered into the original Civil Union.

Be at least 18 years of age, except that applicants under the age of 18 may enter into a Reaffirmation of Civil Union with parental consent. Applicants under the age of 16 must obtain parental consent and have the consent approved in writing by any judge of the Superior Court, Chancery Division, Family part. If the Civil Union partners entered into their original Civil Union within the State of New Jersey they need not re-obtain parental or judicial consent.

HOW TO APPLY TO REAFFIRM A CIVIL UNION

1. The Reaffirmation of Civil Union license application is to be made in the New Jersey municipality in which either party resides and the license is valid throughout the State of New Jersey.
2. If neither applicant is a New Jersey resident, submit the application in the municipality where the Reaffirmation of Civil Union ceremony will be performed, the license is only valid in the issuing municipality.
3. An appointment to file an application for a Civil Union license in the City of Passaic is required. You may make an appointment by contacting or visiting the Office of Vital Statistics. Contact information is as follows:

City of Passaic
Office of Vital Statistics
City Hall- 1st Floor
330 Passaic Street
Passaic, NJ 07055
(973) 365-5601/5602

WHAT YOU MUST BRING WITH YOU AT THE TIME OF YOUR APPLICATION APPOINTMENT FOR A CIVIL UNION REAFFIRMATION

1. Your proof of the original civil union to the same partner.
2. A copy of your birth certificate, driver's license, passport or state I.D.
3. Proof of your residency.
4. Your social security card or social security number.*
5. A witness, 18 years of age or older.
6. The \$28 application fee.

*Your social security number is required by law and will be kept confidential.

Any documents in a foreign language must be accompanied by a certified English translation.

SPECIAL INSTRUCTIONS FOR APPLICANTS UNDER 18 YEARS OF AGE FROM 16 YEARS OF AGE:

- **PARENTAL CONSENT & TWO WITNESSES**

Both the mother and father of the applicant who is under 18 years of age from 16 years of age must be present to sign a parental consent form at the time of the application appointment. The parental consent is provided by the Office of Vital Statistics. If the parents of the minor are not married, the parent having custody of the child must be present to sign the consent. Two witnesses, instead of one, who are 18 years of age or older must be present along with the minors parents at the time of the application appointment.

SPECIAL INSTRUCTIONS FOR APPLICANTS UNDER 16 YEARS OF AGE:

- **PARENTAL CONSENT, TWO WITNESSES, & SUPERIOR COUNTY COURT, CHANCERY DIVISION, FAMILY PART JUDGE CONSENT**

Both the mother and father of the applicant under 16 years of age must be present to sign a parental consent form at the time of the application appointment. The parental consent is provided by the Office of Vital Statistics. If the parents of the minor are not married, the parent having custody of the child must be present to sign the consent. Two witnesses, instead of one, who are 18 years of age or older must be present with the minor's parent(s) at the time of the application appointment. Moreover, the applicants must present a consent from a Superior Court, Chancery Division, Family Part Judge.

WAITING PERIOD AFTER YOU APPLY:

There is no waiting period for a Reaffirmation of Civil Union License therefore the license can be issued immediately.