

PASSAIC PARKING AUTHORITY
(A component unit of the City of Passaic)
REPORT OF AUDIT
FOR THE YEARS ENDED
JUNE 30, 2016 AND 2015

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LERCH, VINCI & HIGGINS, LLP

CERTIFIED PUBLIC ACCOUNTANTS
REGISTERED MUNICIPAL ACCOUNTANTS

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PASSAIC PARKING AUTHORITY

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LERCH, VINCI & HIGGINS, LLP

CERTIFIED PUBLIC ACCOUNTANTS
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INDEPENDENT AUDITOR'S REPORT

Honorable Chairman and Members
of the Board of Commissioners
Passaic Parking Authority
Passaic, New Jersey

Report on the Financial Statements

We have audited the accompanying financial statements of the Passaic Parking Authority, a component unit of the City of Passaic, as of and for the years ended June 30, 2016 and 2015, and the related notes to the financial statements, which collectively comprise the Passaic Parking Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Passaic Parking Authority as of June 30, 2016 and 2015, and the respective changes in its financial position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

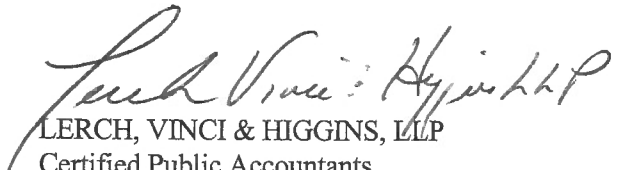
Accounting principles generally accepted in the United States of America require that the management's discussion and analysis identified in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Passaic Parking Authority's basic financial statements as a whole. The supplementary schedule listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary schedule listed in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary schedule listed in the table of contents is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated September 30, 2016 on our consideration of the Passaic Parking Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Passaic Parking Authority's internal control over financial reporting and compliance.


LERCH, VINCI & HIGGINS, LLP
Certified Public Accountants
Registered Municipal Accountants

MANAGEMENT'S DISCUSSION AND ANALYSIS (MD & A)

PASSAIC PARKING AUTHORITY
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2016

This section of the Passaic Parking Authority's ("Authority") annual financial report presents our discussion and analysis of the Authority's financial performance during the fiscal year ended on June 30, 2016. Please read it in conjunction with the Authority's basic financial statements and accompanying notes.

The purpose of the Authority is to carry out the redevelopment plans of the City of Passaic.

FINANCIAL HIGHLIGHTS

- The Authority's assets exceeded its liabilities at June 30, 2016 by \$1,795,283.
- The Authority's total assets increased by \$153,737 (5.1%).
- Operating revenues increased by \$240,506 (23%).
- Operating expenses decreased by \$44,374 (5.7%).
- Operating income increased by \$284,880 (106%).

OVERVIEW OF FINANCIAL STATEMENTS

This annual financial report consists of two parts: Management's Discussion and Analysis (this section) and the basic financial statements. The Authority is a self-supporting entity and follows enterprise fund reporting; accordingly, the financial statements are presented using the economic resources measurement focus and the accrual basis of accounting.

Enterprise fund financial statements offer short and long term financial information about the activities and operations of the Authority. These statements are presented in the Government Accounting Standards Board ("GASB") prescribed manner.

FINANCIAL ANALYSIS OF THE AGENCY

Net Position – The following is a summary of the Authority's financial position as of June 30, 2016, 2015 and 2014:

	<u>2016</u>	<u>2015</u>	<u>2014</u>
ASSETS:			
Current and Other Assets	\$ 263,716	\$ 214,629	\$ 299,817
Capital Assets	2,904,650	2,800,000	2,800,000
Total Assets	<u>3,168,366</u>	<u>3,014,629</u>	<u>3,099,817</u>
LIABILITIES:			
Long-Term Liabilities	1,040,000	1,350,000	1,645,000
Other Liabilities	333,083	344,016	309,548
Total Liabilities	<u>1,373,083</u>	<u>1,694,016</u>	<u>1,954,548</u>
NET POSITION:			
Net Investment in Capital Assets	1,568,868	1,285,473	1,000,461
Unrestricted	226,415	35,140	144,808
Total Net Position	<u>\$ 1,795,283</u>	<u>\$ 1,320,613</u>	<u>\$ 1,145,269</u>

PASSAIC PARKING AUTHORITY
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2016
(Continued)

FINANCIAL ANALYSIS OF THE AGENCY (Continued)

The Authority's Net Position increased \$474,670, or 35.9% in 2016. Key elements of this increase are operating revenues from parking fees exceeding operating expenses.

Operating Activities – The following table summarizes the revenues, expenses and changes in net position for the fiscal years ended June 30, 2016, 2015 and 2014:

	<u>2016</u>	<u>2015</u>	<u>2014</u>
OPERATING REVENUES			
Parking Meters	\$ 585,258	\$ 454,663	\$ 576,271
Parking Permits	12,275	-	-
Shared Parking Violations	<u>689,525</u>	<u>591,889</u>	<u>591,361</u>
 Total Operating Revenues	 <u>1,287,058</u>	 <u>1,046,552</u>	 <u>1,167,632</u>
OPERATING EXPENSES			
Administrative and Executive	44,572	45,089	47,261
Cost of Providing Services	678,007	733,492	714,937
Depreciation	<u>11,628</u>	<u>-</u>	<u>-</u>
 Total Operating Expenses	 <u>734,207</u>	 <u>778,581</u>	 <u>762,198</u>
 OPERATING INCOME	 <u>552,851</u>	 <u>267,971</u>	 <u>405,434</u>
NON-OPERATING REVENUES (EXPENSES)			
Interest Income	941	966	1,354
Interest Expense	<u>(79,122)</u>	<u>(93,593)</u>	<u>(105,585)</u>
 Total Non-Operating Income (Expenses)	 <u>(78,181)</u>	 <u>(92,627)</u>	 <u>(104,231)</u>
 CHANGE IN NET POSITION	 474,670	 175,344	 301,203
 NET POSITION, BEGINNING OF YEAR	 <u>1,320,613</u>	 <u>1,145,269</u>	 <u>844,066</u>
 NET POSITION, END OF YEAR	 <u>\$ 1,795,283</u>	 <u>\$ 1,320,613</u>	 <u>\$ 1,145,269</u>

Operating Revenues increased \$240,506 or 23% in 2016. This increase in operating revenues is mainly due to increased revenues from parking fees resulting from favorable winter conditions, installation of new parking lot pay station meters and new revenues from parking permits.

**PASSAIC PARKING AUTHORITY
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2016
(Continued)**

FINANCIAL ANALYSIS OF THE AGENCY (Continued)

Operating Expenses decreased \$44,374 or 5.7% in 2016 mainly as a result of decreased expenses related to a design feasibility study which was completed in 2016.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

The following table summarizes the Authority's capital assets, net of depreciation, as of June 30, 2016, 2015 and 2014.

	<u>2016</u>	<u>2015</u>	<u>2014</u>
Land	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000
Property and Equipment	<u>104,650</u>	<u>-</u>	<u>-</u>
Total	<u>\$ 2,904,650</u>	<u>\$ 2,800,000</u>	<u>\$ 2,800,000</u>

Debt

The Authority had the following debt outstanding as of June 30, 2016, 2015 and 2014.

	<u>2016</u>	<u>2015</u>	<u>2014</u>
Long-Term Debt			
Project Bonds Payable	<u>\$ 1,350,000</u>	<u>\$ 1,645,000</u>	<u>\$ 1,930,000</u>

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The Authority has committed itself to financial excellence. Its system for financial planning, budgeting, and internal financial controls is audited annually and it plans to continue to manage its finances in order to meet the many challenges ahead.

The budget for the six-month transition year ended December 31, 2016 was approved by the Division of Local Government Services and adopted by the Authority.

CONTACTING THE AGENCY'S FINANCIAL MANAGEMENT

This financial report is designed to provide the City of Passaic, New Jersey citizens and redevelopers with a general overview of the Authority's finances to demonstrate the Passaic Parking Authority's accountability for the revenues it receives. If you have questions about this report or need additional financial information, contact the office of the Executive Director at 330 Passaic Street, Passaic, New Jersey 07055.

FINANCIAL STATEMENTS

PASSAIC PARKING AUTHORITY
COMPARATIVE STATEMENT OF NET POSITION
AS OF JUNE 30, 2016 AND 2015

	<u>2016</u>	<u>2015</u>
ASSETS		
Unrestricted Current Assets		
Cash and Cash Equivalents	\$ 84,759	\$ 34,189
Intergovernmental Receivable	<u>48,460</u>	<u>49,967</u>
Total Unrestricted Current Assets	<u>133,219</u>	<u>84,156</u>
Restricted Current Assets		
Project Account		
Cash and Cash Equivalents	130,496	130,473
Debt Service Account		
Cash and Cash Equivalents	<u>1</u>	<u>-</u>
Total Restricted Current Assets	<u>130,497</u>	<u>130,473</u>
Total Current Assets	<u>263,716</u>	<u>214,629</u>
Noncurrent Assets		
Capital Assets		
Land	2,800,000	2,800,000
Property and Equipment	116,278	-
Accumulated Depreciation	<u>(11,628)</u>	<u>-</u>
Total Noncurrent Assets	<u>2,904,650</u>	<u>2,800,000</u>
Total Assets	<u>\$ 3,168,366</u>	<u>\$ 3,014,629</u>

**PASSAIC PARKING AUTHORITY
COMPARATIVE STATEMENT OF NET POSITION
AS OF JUNE 30, 2016 AND 2015**

	<u>2016</u>	<u>2015</u>
LIABILITIES		
Current Liabilities (Payable from Unrestricted Assets)		
Accounts Payable	\$ 9,548	\$ 8,804
Due to City of Passaic	<u>4,185</u>	<u>28,820</u>
Total Current Liabilities Payable from Unrestricted Assets	<u>13,733</u>	<u>37,624</u>
Current Liabilities (Payable from Restricted Assets)		
Bonds Payable	310,000	295,000
Accrued Interest Payable	<u>9,350</u>	<u>11,392</u>
Total Current Liabilities Payable from Restricted Assets	<u>319,350</u>	<u>306,392</u>
Total Current Liabilities	<u>333,083</u>	<u>344,016</u>
Non-Current Liabilities		
Bonds Payable	<u>1,040,000</u>	<u>1,350,000</u>
Total Non-Current Liabilities	<u>1,040,000</u>	<u>1,350,000</u>
Total Liabilities	<u>1,373,083</u>	<u>1,694,016</u>
NET POSITION		
Net Investment in Capital Assets	1,568,868	1,285,473
Unrestricted	<u>226,415</u>	<u>35,140</u>
Total Net Position	<u>\$ 1,795,283</u>	<u>\$ 1,320,613</u>

PASSAIC PARKING AUTHORITY
COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015

	<u>2016</u>	<u>2015</u>
OPERATING REVENUES		
Parking Fees		
Meters	\$ 585,258	\$ 454,663
Permits	12,275	-
Shared Parking Violations	<u>689,525</u>	<u>591,889</u>
Total Operating Revenues	<u>1,287,058</u>	<u>1,046,552</u>
OPERATING EXPENSES		
Administrative and Executive	44,572	45,089
Cost of Providing Services	678,007	733,492
Depreciation	<u>11,628</u>	<u>-</u>
Total Operating Expenses	<u>734,207</u>	<u>778,581</u>
Operating Income	<u>552,851</u>	<u>267,971</u>
NON-OPERATING REVENUES (EXPENSES)		
Interest Income	941	966
Interest Expense	<u>(79,122)</u>	<u>(93,593)</u>
Total Non-Operating Income (Expenses)	<u>(78,181)</u>	<u>(92,627)</u>
CHANGE IN NET POSITION	474,670	175,344
Total Net Position, Beginning of Year	<u>1,320,613</u>	<u>1,145,269</u>
Total Net Position, End of Year	<u>\$ 1,795,283</u>	<u>\$ 1,320,613</u>

PASSAIC PARKING AUTHORITY
COMPARATIVE STATEMENT OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015

	<u>2016</u>	<u>2015</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash Received from Parking Fees	\$ 1,288,565	\$ 1,043,518
Cash Received from City of Passaic	4,185	27,501
Cash Paid to City of Passaic	(681,820)	(639,216)
Cash Paid to Suppliers	(32,858)	(79,590)
Cash Paid to Employees	<u>(35,977)</u>	<u>(33,784)</u>
Net Cash Provided by Operating Activities	<u>542,095</u>	<u>318,429</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Acquisition of Capital Assets	(116,278)	
Principal Paid on Bonds	(295,000)	(285,000)
Interest Paid on Bonds	<u>(81,164)</u>	<u>(95,116)</u>
Net Cash Provided (Used) by Capital and Related Financing Activities	<u>(492,442)</u>	<u>(380,116)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest Received	<u>941</u>	<u>966</u>
Net Cash Provided by Investing Activities	<u>941</u>	<u>966</u>
Net Increase (Decrease) in Cash and Cash Equivalents	50,594	(60,721)
Cash and Cash Equivalents, Beginning of Year	<u>164,662</u>	<u>225,383</u>
Cash and Cash Equivalents, End of Year	<u>\$ 215,256</u>	<u>\$ 164,662</u>
Analysis of Balance at June 30,		
Unrestricted	\$ 84,759	\$ 34,189
Restricted	<u>130,497</u>	<u>130,473</u>
	<u>\$ 215,256</u>	<u>\$ 164,662</u>

PASSAIC PARKING AUTHORITY
COMPARATIVE STATEMENT OF CASH FLOWS
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015

	<u>2016</u>	<u>2015</u>
Reconciliation of Operating Income to Net Cash Provided by Operating Activities		
Operating Income	\$ 552,851	\$ 267,971
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities		
Depreciation	11,628	-
(Increase)/Decrease in Intergovernmental Receivable	1,507	24,467
Increase/(Decrease) in Due to City of Passaic	(24,635)	28,820
Increase/(Decrease) in Accounts Payable	<u>744</u>	<u>(2,829)</u>
Total Adjustments	<u>(10,756)</u>	<u>50,458</u>
Net Cash Provided by Operating Activities	<u>\$ 542,095</u>	<u>\$ 318,429</u>

NOTES TO THE FINANCIAL STATEMENTS

**PASSAIC PARKING AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Description of Reporting Entity and Activities

The Parking Authority of the City of Passaic (the "Authority") is a public body corporate and politic of the State of New Jersey. The Authority was created by a municipal ordinance adopted on November 9, 2006 by the City of Passaic (the "City") pursuant to the provisions of the Parking Authorities Law (the "Act") (N.J.S.A. 40:11A-1 et. seq.)

The City created the Authority for the principal purpose to provide a means of addressing the current and future parking demands of the City including the preparation of a comprehensive and coordinated plan for the development, financing, construction, operation and/or management of parking resources and certain specific parking facilities located within the City. The Authority began actual parking operations on April 1, 2007.

The Authority is governed by a Board of Commissioners (the "Board") consisting of seven members each of whom is appointed by the City's governing body. The Commissioners, who receive no compensation, who are first appointed, shall be designated to serve terms of one, two, three, four and five years, respectively from the date of their appointment, but thereafter Commissioners shall be appointed for a term of five years. All vacancies shall be filled for the unexpired term.

The Authority has broad powers under the Act, including, among others, the following: to retain, operate, manage and administer its property; to enforce applicable ordinances, laws and regulations as to parking of vehicles in the City; to acquire, lease or otherwise hold and use parking projects and land; to provide for bonds and secure their payment and rights of holders thereof; to charge and collect fees and service charges for the use of its facilities and to revise such fees and service charges to ensure that the revenues of the Authority will at all times be adequate to pay all operating and maintenance expenses, including reserves and to pay the principal of and the interest on any bonds, notes or loans, and to maintain such reserves or sinking funds therefore as may be required by the terms of any contract of the Authority; and to make and enforce rules and regulations for the management of its business and affairs.

The Passaic Parking Authority includes in its financial statements the primary government and those component units for which the primary government is financially accountable or for which the nature and significant of their relationship with the primary government is such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete. The Authority is financially accountable for an organization if the Authority appoints a voting majority of the organization's board, and (1) the Authority is able to significantly influence the programs or services performed or provided by the organization; or (2) the Authority is legally entitled to or can otherwise access the organization's resources; the Authority is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization, or the Authority is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the Authority in that the Authority approves the budget, the issuance of debt or the levying of taxes. Based on the foregoing criteria, the Authority has no component units. The Authority would be includable as a component unit of the City of Passaic on the basis of such criteria.

B. New Accounting Standards

During fiscal years 2016 and 2015, the Authority adopted the following GASB Statements:

- GASB 70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees*, the objective of this Statement is to improve accounting and financial reporting by state and local governments that extend and receive nonexchange financial guarantees. This Statement requires a government that has issued an obligation guaranteed in a nonexchange transaction to report the obligation until legally released as an obligor. This Statement requires new information to be disclosed by governments that receive nonexchange financial guarantees.

PASSAIC PARKING AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. New Accounting Standards (Continued)

- GASB 72, *Fair Value Measurement and Application*. This Statement addresses accounting and financial reporting issues related to fair value measurements. This Statement provides guidance for determining a fair value measurement for financial reporting purposes. This Statement applies to donated capital assets, donated works of art, donated historical treasures, and also similar to assets and capital assets received in a service concession agreement. This Statement also provides guidance for applying fair value to certain investments and disclosures related to all fair value measurements.

C. Measurement Focus, Basis of Accounting and Basis of Presentation

The accounts of the Authority are organized on the basis of funds, in accordance with the 2007 Project Note Resolution. The accounts are accounted for with a separate set of self-balancing accounting records that comprise its assets, liabilities, net assets, revenues and expenses. Government resources are allocated and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various activities are grouped into one generic fund type and one broad fund category, as follows:

Proprietary Fund Types

Enterprise Fund – The Enterprise Fund is used to account for governmental operations which are financed and operated in a manner similar to private enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to its users on a continuing basis be financed or recovered primarily through user charges.

The Authority's financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. All assets and all liabilities associated with these operations are included on the Statement of Net Position. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Authority are parking fees and parking fines. Operating expenses include the cost of operations and services, and administrative expenses. All revenues and expenses not meeting this definition are reported as *non-operating* revenues and expenses.

1. **Use of Estimates** – The preparation of financial statements requires management of the Authority to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of accrued revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.
2. **Reclassifications** – Certain amounts presented in the prior year data have been reclassified in order to be consistent with the current year's presentation.

PASSAIC PARKING AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Assets, Liabilities and Net Position

1. **Cash, Cash Equivalents and Investments** – The Authority considers cash on hand, cash in banks, certificates of deposit and all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Investments are stated at fair value and are limited by N.J.S.A. 40A:5-15.1. See Note 3 for specific disclosures on cash and investments.
2. **Restricted Assets** – Certain assets are classified restricted because they are maintained in separate bank accounts and their use is limited as the result of certain agreements entered into between the Authority and third parties. Under the original Project Note Resolution dated April 25, 2007, the following accounts of the Construction Fund are required to be created and held by the Authority's Trustee with respect to the construction of the Project (see Note 5) described below:
 - A) Project Account (Restricted)
 - B) Debt Service Account (Restricted)
 - C) Rebate Account (Restricted)

Each of the above accounts are held by a trustee.

The accounts required by the Trustee are described herein.

Project Account – To account for all financial resources received by the Authority for the payment of costs related to the Project which includes the following: (a) the acquisition of surface parking lots from the City; and (b) the costs associated with the issuance of the notes. All moneys that are on deposit in the Project Account are pledged pending their application to secure the payment of the principal and the interest on the Project notes.

Debt Service Account – To account for the accumulation of resources for the payment of principal and interest due during the current fiscal year on the Project Notes.

Rebate Account – To account for monies subject to rebate to the United States Government pursuant to the provisions of the Internal Revenue Code of 1986.

3. **Accounts Receivable** – All receivables are reported at their gross value and where appropriate, are reduced by the estimated portion that is expected to be uncollectible.
4. **Capital Assets** – Capital assets are defined by the Authority as assets with an individual cost of \$2,000 and an estimated useful life of at least five years. Such capital assets are valued at historical cost. Land is recorded at cost or, if donated or contributed, is stated at the estimated fair market value on the date of receipt by the Authority. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the life of an asset are expensed.

Construction costs are charged to construction in progress until such time as they are completed and certified by the Authority's consulting engineers, at which time they are transferred to their respective asset category and are then depreciated over their useful lives. Interest incurred during the construction phase of capital assets is included as part of the capitalized value of the assets constructed. The total interest expense incurred by the Authority during June 30, 2016 and 2015 was \$79,122 and \$93,593, respectively.

**PASSAIC PARKING AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Assets, Liabilities and Net Position (Continued)

4. Capital Assets (Continued)

All capital assets are depreciated on the straight-line method based on their asset class and estimated useful lives as follows:

<u>Assets</u>	<u>Years</u>
Property and Equipment	5

5. Net Position – In the statement of net position, there are two classes of net position:

- **Net Investment in Capital Assets** – consists of net capital assets (cost less accumulated depreciation) reduced by outstanding balances of related debt obligations from the acquisition, construction or improvement of those assets. Deferred outflows of resources and deferred inflows of resources attributable to the acquisition, construction or improvement of those assets or related debt also should be included.
- **Unrestricted Net Position** – any portion of net position not already classified as either net investment in capital assets or net position – restricted is classified as net position – unrestricted.

NOTE 2 STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgets and Budgetary Accounting

The Authority annually prepares an operating budget. The budget is prepared in accordance with the Budget Manual for Local Public Authorities as promulgated by the Division of Local Government Services, which differs in certain respects from accounting principles generally accepted in the United States of America. The budgets serve as a plan for expenses and the proposed means for financing them. Unexpended appropriations lapse at year end.

The annual budget is approved at least sixty days prior to the beginning of the fiscal year. The budgets must be approved by the Board and submitted to the Division of Local Government Services, Bureau of Authority regulation for approval prior to adoption. Budget adoptions and amendments are recorded in the Authority's minutes.

Six Year Capital budgets are also prepared. Included within the budget are individual projects along with their estimated cost, completion date and source of funding.

The encumbrance method of accounting is utilized by the Authority for budgetary purposes. Under this method purchase orders, contracts and other commitments for expenditures of resources are recorded to reserve a portion of the applicable budget appropriation.

In accordance with accounting principles generally accepted in the United States of America, outstanding encumbrances at year-end for which goods or services are received, are classified to expenses and accounts payable. All other encumbrances in the annual budgeted funds are reversed at year-end and are either cancelled or are included as reappropriations of fund equity for the subsequent year. Encumbrances at year-end in funds that are budgeted on a project basis automatically carry forward along with their related appropriations and are not subject to annual cancellations and reappropriations.

**PASSAIC PARKING AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015**

NOTE 2 STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY (Continued)

B. Revenue Recognition

City budget appropriations are recognized as operating revenue when they become available as appropriations in the City's budget. Grants received are recognized as revenue when the resources are expended for the purpose specified in the grant agreement. Grant funds received and the related program income not yet expended are reported as unearned revenue.

NOTE 3 DEPOSITS AND INVESTMENTS

Cash Deposits – The Authority's deposits are insured through either the Federal Deposit Insurance Corporation (FDIC), Securities Investor Protection Corporation (SIPC) or New Jersey's Governmental Unit Deposit Protection Act (GUDPA). The Authority is required to deposit their funds in a depository which is protecting such funds pursuant to GUDPA. The New Jersey Governmental Unit Deposit Protect Act requires all banks doing business in the State of New Jersey to pledge plus collateral equal to 5% of the average amount of its public deposits and 100% of the average amount of its public funds in excess of 75% of its capital funds for all deposits not covered by the FDIC.

Bank balances are insured up to \$250,000 in the aggregate by the FDIC for each bank. SIPC replaces cash claims up to a maximum of \$250,000 for each failed brokerage firm. At June 30, 2016 and 2015, the book value of the Authority's deposits were \$84,759 and \$34,189, respectively, and the bank balance of the Authority's cash and deposits amounted to \$84,899 and \$36,389, respectively.

The Authority's deposits which are displayed on the balance sheet as "cash and cash equivalents" are categorized as:

<u>Depository Account</u>	<u>Bank Balance</u>	
	<u>2016</u>	<u>2015</u>
Insured		
Unrestricted	<u>\$84,899</u>	<u>\$36,389</u>

Custodial Credit Risk – Deposits – Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Authority does not have a formal policy for custodial credit risk. As of June 30, 2016 and 2015, none of the Authority's bank balances were exposed to custodial credit risk.

Investments – The Authority is permitted to invest unrestricted operating funds in accordance with the types of securities authorized by N.J.S.A. 40A:5-15.1. Investments include: i) bonds or other obligations of the United States or obligations guaranteed by the United States of America, ii) Government Money Market Mutual Funds, iii) any obligations that a federal agency or a federal instrumentality has issued with a maturity date not greater than 397 days from the date of purchase provided that such obligation bears a fixed rate of interest, iv) bonds or other obligations of the Authority, v) bonds or other obligations of school districts located within the Authority's jurisdiction, vi) bonds or other obligations having a maturity date of not more than 397 days from the date of purchase that are approved by the New Jersey Department of Treasury, Division of Pensions, vii) Local Government investment pools, and viii) agreements for the repurchase of fully collateralized securities if transacted in accordance with N.J.S.A. 40A:5-15.1 (8a-8e).

**PASSAIC PARKING AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015**

NOTE 3 DEPOSITS AND INVESTMENTS (Continued)

As of June 30, 2016 and 2015 the Authority had the following investments.

<u>2016</u>	<u>Reported Amount</u>	<u>Fair Value</u>
TD Wealth Managment Project Bonds Series 2010 Funds:		
Restricted	<u>\$ 130,497</u>	<u>\$ 130,497</u>
Investments Reported as "Cash and Cash Equivalents"	<u>\$ 130,497</u>	<u>\$ 130,497</u>
<u>2015</u>		
TD Wealth Managment Project Bonds Series 2010 Funds:		
Restricted	<u>\$ 130,473</u>	<u>\$ 130,473</u>
Investments Reported as "Cash and Cash Equivalents"	<u>\$ 130,473</u>	<u>\$ 130,473</u>

Interest Rate Risk – The Authority does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

NOTE 4 CAPITAL ASSETS

Capital assets activity for the years ended June 30, 2016 and 2015 are as follows:

	<u>Balance, July 1, 2015</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance, June 30, 2016</u>
<u>2016</u>				
Capital assets, Not Being Depreciated:				
Land	<u>\$ 2,800,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,800,000</u>
Total capital assets, Not Being Depreciated	<u>2,800,000</u>	<u>-</u>	<u>-</u>	<u>2,800,000</u>
Capital assets, Being Depreciated:				
Property and Equipment	<u>-</u>	<u>116,278</u>	<u>-</u>	<u>116,278</u>
Total capital assets, Being Depreciated	<u>-</u>	<u>116,278</u>	<u>-</u>	<u>116,278</u>
Less Accumulated Deprecitaion For:				
Property and Equipment	<u>-</u>	<u>(11,628)</u>	<u>-</u>	<u>(11,628)</u>
Total Accumulated Depreciation	<u>-</u>	<u>(11,628)</u>	<u>-</u>	<u>(11,628)</u>
Total Capital Assets, Being Depreciated, Net	<u>-</u>	<u>104,650</u>	<u>-</u>	<u>104,650</u>
Total capital assets, net	<u>\$ 2,800,000</u>	<u>\$ 104,650</u>	<u>\$ -</u>	<u>\$ 2,904,650</u>

**PASSAIC PARKING AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015**

NOTE 4 CAPITAL ASSETS (Continued)

	Balance, July 1, <u>2014</u>	<u>Increases</u>	<u>Decreases</u>	Balance, June 30, <u>2015</u>
<u>2015</u>				
Capital assets, Not Being Depreciated:				
Land	\$ 2,800,000	\$ -	\$ -	\$ 2,800,000
Total capital assets, Not Being Depreciated	<u>2,800,000</u>	<u>-</u>	<u>-</u>	<u>2,800,000</u>
Total capital assets, net	<u>\$ 2,800,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,800,000</u>

NOTE 5 LONG-TERM DEBT

On November 20, 2009, the Authority issued \$2,950,000 of Guaranteed Parking Revenue Bonds, Series 2009, Federally Taxable, ("2009 Revenue Bonds") to provide funds to currently refund the Authority's outstanding Project Notes, in the amount of \$2,950,000, maturing on November 22, 2009. The proceeds of the Project Notes were used to finance the acquisition of certain parking lots located within the City.

Revenue Bonds outstanding at June 30, 2016 and 2015, consist of the following:

	<u>2016</u>	<u>2015</u>
\$2,950,000 Guaranteed Parking Revenue Bonds, Series 2009, Federally Taxable		
4.18% to 5.42% due in annual installments of \$295,000 to \$365,000		
on November 15, 2015 to 2019	<u>\$ 1,350,000</u>	<u>\$ 1,645,000</u>
Total	<u>\$ 1,350,000</u>	<u>\$ 1,645,000</u>

The Authority's schedule of principal and interest requirements for long-term debt issued and outstanding as of June 30, 2016 is as follows:

<u>Period Ending</u> <u>June 30,</u>	<u>Revenue Bonds</u>		<u>Total</u>
	<u>Principal</u>	<u>Interest</u>	
2017	\$ 310,000	\$ 64,769	\$ 374,769
2018	330,000	47,425	377,425
2019	345,000	29,133	374,133
2020	<u>365,000</u>	<u>9,891</u>	<u>374,891</u>
	<u>\$ 1,350,000</u>	<u>\$ 151,218</u>	<u>\$ 1,501,218</u>

**PASSAIC PARKING AUTHORITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEARS ENDED JUNE 30, 2016 AND 2015**

NOTE 6 EMPLOYEE RETIREMENT SYSTEMS

The State of New Jersey sponsors and administers the cost-sharing contributory defined benefit public employee retirement systems (retirement systems) covering substantially all state and local government employees. Employees of the Passaic Parking Authority who are eligible for pension coverage are enrolled in the City's Public Employees Retirement System (PERS) pension plan. Therefore, the Authority was not required to directly contribute for normal cost pension contributions.

Post-Retirement Medical Benefits

The Authority currently does not provide employer paid post-retirement medical benefits to its active or retired employees.

NOTE 7 RISK MANAGEMENT

The Authority is exposed to various risks of loss related to general liability, damage and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Authority is included in the City of Passaic's insurance policy to guard against these events which are intended to provide minimum exposure to the Authority should they occur.

NOTE 8 CITY OF PASSAIC DEBT GUARANTEE

On November 20, 2009, the Authority issued \$2,950,000 in Parking Revenue Bonds. The payment of the principal of and interest on the 2009 Revenue Bonds shall be fully irrevocably and unconditionally guaranteed by the City in accordance with the provisions of N.J.S.A. 40:11A-22 and the guaranty ordinance of the City finally adopted pursuant thereto, and the City is fully, irrevocably and unconditionally liable for the payment, when due, of the principal of and interest on this Bond, and if necessary the City shall levy ad valorem taxes upon all the taxable property within the City without limitation as to rate or amount in order to make such payment. The City has not made any payments under this debt guarantee for the years ended June 30, 2016 and 2015.

NOTE 9 INTERLOCAL AGREEMENTS WITH CITY OF PASSAIC

The Authority has entered into an agreement with the City in order to affect the various purposes for which the Authority was created. Pursuant to the inter-local agreement the Authority will lease certain employees from the City and receive certain services. The agreed upon amounts owed for the leased employees and municipal services provided for the years 2016 and 2015 were \$653,000 and \$668,036, respectively. In future year's amounts owed by the Authority to the City will be based on the actual amounts of salaries and benefits for that particular year. Adjustments resulting from revenue sharing associated with budgetary income will be made in the subsequent year.

Lease of Assets: The Authority entered into a lease agreement with the City as lessor for any and all meters, facilities, vehicles and other equipment relating thereto, that is not already owned by the Authority. The City may, from time to time, by sale, lease, or otherwise, transfer to the Authority such Parking Facilities as it shall determine are consistent with the purposes of the Authority.

SUPPLEMENTARY SCHEDULE

PASSAIC PARKING AUTHORITY
SCHEDULE OF REVENUES AND EXPENSES COMPARED TO BUDGET
FOR THE YEAR ENDED JUNE 30, 2016
BUDGETARY BASIS
(With Comparative Actual Amounts for the Year Ended June 30, 2015)

	2016 Modified Budget	2016 Actual	Variance Favorable (Unfavorable)	2015 Actual
OPERATING REVENUES				
Parking Fees - Meters	\$ 480,000	\$ 585,258	\$ 105,258	\$ 454,663
Parking Fees - Permits		12,275	12,275	-
Shared Parking Violations	<u>590,000</u>	<u>689,525</u>	<u>99,525</u>	<u>591,889</u>
Total Operating Revenues	<u>1,070,000</u>	<u>1,287,058</u>	<u>217,058</u>	<u>1,046,552</u>
NON-OPERATING REVENUES				
Interest Income	-	941	941	966
Total Non-Operating Revenues	-	941	941	966
Total Revenues	<u>\$ 1,070,000</u>	<u>\$ 1,287,999</u>	<u>\$ 217,999</u>	<u>\$ 1,047,518</u>
OPERATING APPROPRIATIONS				
ADMINISTRATION				
Salaries and Wages	\$ 36,600	\$ 35,977	\$ 623	\$ 33,784
Other Expenses	<u>12,400</u>	<u>8,595</u>	<u>3,805</u>	<u>11,305</u>
Total Administration	<u>49,000</u>	<u>44,572</u>	<u>4,428</u>	<u>45,089</u>
COST OF PROVIDING SERVICES				
Other Expenses	51,836	25,007	26,829	65,456
City of Passaic - Interlocal Services	<u>653,000</u>	<u>653,000</u>	-	<u>668,036</u>
Total Cost of Providing Services	<u>704,836</u>	<u>678,007</u>	<u>26,829</u>	<u>733,492</u>
NON-OPERATING APPROPRIATIONS				
Principal Payments on Debt	295,000	295,000	-	285,000
Interest Payments on Debt	81,164	81,164		95,116
Capital Outlay	-	<u>116,278</u>	<u>(116,278)</u>	-
Total Non-Operating Appropriations	<u>376,164</u>	<u>492,442</u>	<u>(116,278)</u>	<u>380,116</u>
Total Appropriations	<u>1,130,000</u>	<u>1,215,021</u>	<u>(85,021)</u>	<u>1,158,697</u>
Budgetary Income	<u>\$ (60,000)</u>	<u>\$ 72,978</u>	<u>\$ 132,978</u>	<u>\$ (111,179)</u>
Reconciliation of Budgetary Income to				
Change in Net Position - GAAP				
Increases to Budgetary Income:				
Principal Paid on Bonds Payable		295,000		285,000
Accrued Interest on Bonds Payable - Net		2,042		1,523
Capital Outlay Budgetary Charge		116,278		
Decreases to Budgetary Income:				
Depreciation		<u>(11,628)</u>		-
Changes in Net Position - GAAP		<u>\$ 474,670</u>		<u>\$ 175,344</u>

GOVERNMENT AUDITING STANDARDS REPORT



LERCH, VINCI & HIGGINS, LLP

CERTIFIED PUBLIC ACCOUNTANTS
REGISTERED MUNICIPAL ACCOUNTANTS

DIETER P. LERCH, CPA, RMA, PSA
GARY J. VINCI, CPA, RMA, PSA
GARY W. HIGGINS, CPA, RMA, PSA
JEFFREY C. BLISS, CPA, RMA, PSA
PAUL J. LERCH, CPA, RMA, PSA
DONNA L. JAPHET, CPA, PSA
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ELIZABETH A. SHICK, CPA, RMA, PSA
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DEBRA GOLLE, CPA
CINDY JANACEK, CPA, RMA
MARK SACO, CPA
SHERYL M. NICOLosi, CPA
ROBERT AMPONSAH, CPA

**REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT

Honorable Chairman and Members of the Board
Passaic Parking Authority
Passaic, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the Passaic Parking Authority, as of and for the year ended June 30, 2016, and the related notes to the financial statements, as listed in the table of contents which collectively comprise the Passaic Parking Authority's basic financial statements, and have issued our report thereon dated September 30, 2016.

Internal Control over Financial Reporting

Management of the Passaic Parking Authority is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit of the financial statements, we considered the Passaic Parking Authority's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Passaic Parking Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Passaic Parking Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

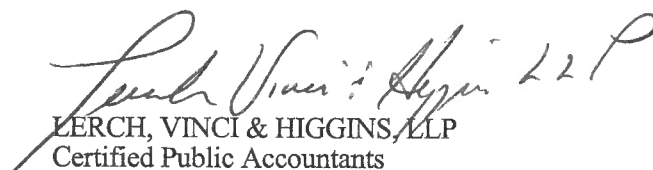
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Passaic Parking Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Passaic Parking Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Passaic Parking Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



LERCH, VINCI & HIGGINS, LLP
Certified Public Accountants
Registered Municipal Accountants

Fair Lawn, New Jersey
September 30, 2016

ROSTER OF OFFICIALS
AND
GENERAL COMMENTS AND RECOMMENDATIONS

ROSTER OF OFFICIALS

JUNE 30, 2016

<u>Name</u>	<u>Title</u>
Daniel Ritz	Chairman
Eugene Shpilsky	Vice-Chairman
Denise Perez	Commissioner
Efraim Z. Keiffer	Commissioner
Tiffany K. Allen	Commissioner
Adam Buckstein	Commissioner
Jose Balbi	Commissioner
Theodore Evans	Executive Director
Vidya Nayak	Chief Financial Officer
Amada C. Curling	Secretary

General Comments and Recommendations

There are none.

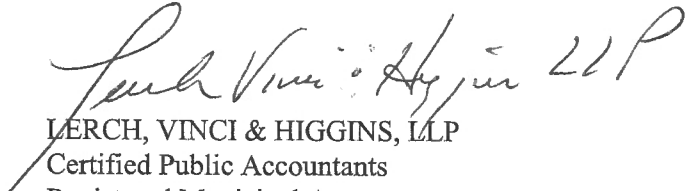
Status of Prior Year's Audit Comments and Recommendations

There were none.

Appreciation

We desire to express our appreciation of the assistance of the Executive Director and Authority staff during the course of our audit.

Respectfully submitted,


LERCH, VINCI & HIGGINS, LLP
Certified Public Accountants
Registered Municipal Accountants

