

330 Passaic Street
Passaic, New Jersey 07055

Eugene Shpilsky
Chairman

Tiffany Allen
Vice-Chairman

Commissioners:

Adam Buckstein

Daniel Ritz

Denise Perez

Jose Balbi



Ricardo Fernandez, Director

Telephone: (973) 365-5514

Amada D. Curling, Secretary

Telephone: (973) 365-5584

CITY OF PASSAIC, NEW JERSEY
PARKING AUTHORITY

VIA: UPS NEXT DAY MAIL

December 24, 2018

Paul D. Ewert, CPA, RMA, CMFO
Department of Community Affairs
Division of Local Government Services
Bureau of Financial & Authority Regulations
101 S. Broad St.
P.O. Box 803
Trenton, NJ 08625

Dear Mr. Ewert:

Enclosed please find the following budget resolution adopted by the Parking Authority of the City of Passaic at their December 19, 2018 regular meeting.

- Two original Resolutions No. PA 18-12-021, "2019 ADOPTED BUDGET RESOLUTION OF THE PARKING AUTHORITY"

Kindly return a stamped copy of the enclosed resolutions.

Sincerely,

Amada D. Curling, RMC/CMR
Secretary

cc: Vidya Nayak, CFO

Julius Consoni, CPA
Lerch, Vinci & Higgins, LLP
17-17 Route 208
Fairlawn, NJ 07410

Intro Budget
Reso # PA 18-10-019
10/24/2018

Adoption 18-12-021
12/19/2018

Authority Budget of:

Passaic Parking Authority

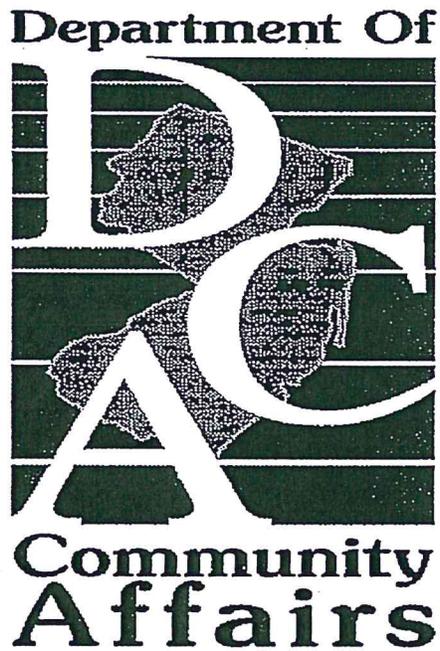
State Filing Year 2019

For the Period:

January 1, 2019 to December 31, 2019

<https://www.cityofpassaic.com/parking>

Authority Web Address



Division of Local Government Services

2019 AUTHORITY BUDGET

Certification Section

2019

Passaic Parking Authority
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2019 TO December 31, 2019

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2019 PREPARER'S CERTIFICATION

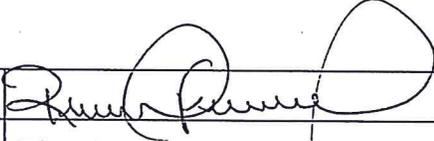
Passaic Parking Authority (Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Ricardo Fernandez		
Title:	Executive Director		
Address:	Passaic Parking Authority 330 Passaic Street Passaic, NJ 07055		
Phone Number:	973-365-5514	Fax Number:	973-365-5567
E-mail address	rfernandez@cityofpassaicnj.gov		

2019 APPROVAL CERTIFICATION

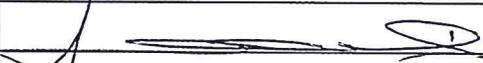
Passaic Parking Authority
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Passaic Parking Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 24th day of October, 2018.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Amada D. Curling		
Title:	Secretary		
Address:	Passaic Parking Authority 330 Passaic Street Passaic, NJ 07055		
Phone Number:	973-365-5584	Fax Number:	973-365-0115
E-mail address	cityclerk@cityofpassaic.nj.gov		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address: https://www.cityofpassaic.com/parking

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public)
- The annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

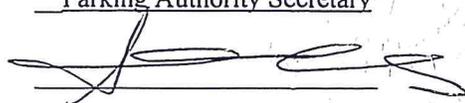
Name of Officer Certifying compliance

Amada D. Curling, RMC

Title of Officer Certifying compliance

Parking Authority Secretary

Signature



Resolution NO. PA 18-10-019
2019 AUTHORITY BUDGET RESOLUTION
Passaic Parking Authority
(Name)

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

WHEREAS, the Annual Budget and Capital Budget for the Passaic Parking Authority for the fiscal year beginning, January 1, 2019 and ending, December 31, 2019 has been presented before the governing body of the Passaic Parking Authority at its open public meeting of October 24, 2018; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 1,190,000 , Total Appropriations, including any Accumulated Deficit if any, of \$ 1,275,000 and Total Unrestricted Net Position utilized of \$ 85,000; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,300,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$-0-; and

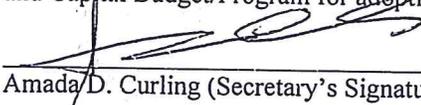
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

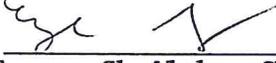
NOW, THEREFORE BE IT RESOLVED, by the governing body of the Passaic Parking Authority, at an open public meeting held on October 24, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Passaic Parking Authority for the fiscal year beginning, January 1, 2019 and ending, December 31, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Passaic Parking Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 12, 2018.


Amada D. Curling (Secretary's Signature)

October 24, 2018
(Date)



Eugene Shpilsky, Chairman

Recorded Vote

Governing Body Member:	Aye	Nay	Abstain	Absent
Denise Perez	x			
Jose Balbi				x
Tiffany Allen, Vice Chairperson	x			
Adam Buckstein	x			
Daniel Ritz,	x			
Eugene Shpilsky, Chairman	x			

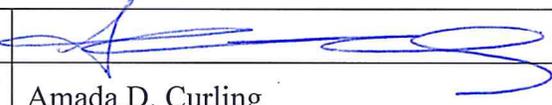
2019 ADOPTION CERTIFICATION

Passaic Parking Authority (Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2019 **TO:** December 31, 2019

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Passaic Parking Authority, pursuant to N.J.A.C. 5:31-2.3, on the 19th day of, December, 2018.

Officer's Signature:			
Name:	Amada D. Curling		
Title:	Secretary		
Address:	Passaic Parking Authority 330 Passaic Street Passaic, NJ 07055		
Phone Number:	973-365- 5584	Fax Number:	973-365- 0115
E-mail address	cityclerk@cityofpassaic.nj.gov		

2019 ADOPTED BUDGET RESOLUTION

Resolution No. 18-12-021

Passaic Parking Authority

(Name)

AUTHORITY

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

WHEREAS, the Annual Budget and Capital Budget/Program for the Passaic Parking Authority for the fiscal year beginning January 1, 2019 and ending, December 31, 2019 has been presented for adoption before the governing body of the Passaic Parking Authority at its open public meeting of December 19, 2018; and

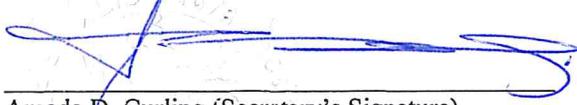
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 1,190,000, Total Appropriations, including any Accumulated Deficit, if any, of \$1,275,000 and Total Unrestricted Net Position utilized of \$85,000; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$2,300,000 and Total Unrestricted Net Position planned to be utilized of \$-0-; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Passaic Parking Authority, at an open public meeting held on December 19, 2018 that the Annual Budget and Capital Budget/Program of the Passaic Parking Authority for the fiscal year beginning, January 1, 2019 and, ending, December 31, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


Amada D. Curling (Secretary's Signature)

December 19, 2018

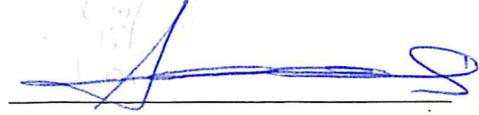
(Date)

Record of Commissioner Vote	Aye	Nay	Abstain	Absent
Denise Perez	x			
Jose Balbi	x			
Tiffany Allen	x			
Adam Buckstein	x			
Daniel Ritz				x
Eugene Shpilsky	x			

ADOPTED ON: December 19, 2018


Chairman

Date 12/19/18


Amada D. Curling, Secretary

Date 12/19/18

2019 AUTHORITY BUDGET
Narrative and Information Section

2019 AUTHORITY BUDGET MESSAGE & ANALYSIS
Passaic Parking Authority
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.
2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.
3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.
4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.
5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).
6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (Prepare a response to deficits caused by the implementation of GASB 68)
7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

PASSAIC PARKING AUTHORITY
2019 BUDGET
Page N-1 addendum

1. The proposed 2019 overall budget appropriations increased by \$75,873 or 6.3% when compared to the 2018 amended budget.
 - a. Budgeted Interest on Debt decreased \$18,699 or 48.6% when compared to the 2018 amended budget. This decrease is based on actual debt service maturing during Calendar Year 2019.
 - b. 2019 budget appropriations include \$50,000 for parking deck design which is a new budget appropriation for 2019.
2. The proposed 2019 budget anticipated revenues increased by \$50,000 or 4.4% when compared to the 2018 budget.
3. The proposed 2019 budget will have no impact on the local economy.
4. The proposed 2019 budget anticipates utilizing \$85,000 of unrestricted net position for the estimated amount due to the City, under the revenue sharing provision of the interlocal agreement.
5. The Passaic Parking Authority has appropriated \$38,098 for administrative services and \$738,000 for parking operations in its 2019 budget for shared services to be provided by the City of Passaic.
6. There is no deficit in the proposed 2019 budget.
7. See Section(s) 295-7, 295-17.1 and 295-43 of Chapter 295 from the City Code Book attached hereto.

City of Passaic, NJ
Thursday, October 11, 2018

Chapter 295. Vehicles and Traffic

Part 1. General Provisions

Article II. Parking, Standing and Stopping

§ 295-3. Regulations not exclusive.

The provisions of this article imposing a time limit on parking shall not relieve any person of the duty to observe other and more restrictive provisions prohibiting or limiting the stopping, standing or parking of vehicles as set forth in N.J.S.A. 39:4-138, any other New Jersey statute or as hereinafter provided.

§ 295-4. Parking prohibited at all times.

No person shall park a vehicle at any time upon any of the streets or parts thereof described in Schedule I (§ 295-20), attached to and made a part of this chapter.

§ 295-5. Parking prohibited certain hours.

- A. No person shall park a vehicle, unless it is an "official" government vehicle, between the hours specified in Schedule IIA (§ 295-21A) of any day upon any of the streets or parts of streets described in said Schedule IIA attached to and made a part of this chapter.
[Amended 6-17-2002 by Ord. No. 1544-02]
- B. No person shall park a vehicle between the hours specified in Schedule IIB (§ 295-21B), on the days specified therein, upon any of the streets or parts of streets described in said Schedule IIB, attached to and made a part of this chapter.

§ 295-6. No stopping or standing.

No person shall stop or stand a vehicle upon any of the streets or parts of streets described in Schedule III (§ 295-22), attached to and made a part of this chapter.

§ 295-7. Metered time limit parking.

- A. No person shall park a vehicle for longer than the metered time limit shown in Schedule IV (§ 295-23) at any time between the hours listed in said Schedule IV of any day (except Sundays and public holidays) upon any of the streets or parts of streets described in Schedule IV, attached to and made a part of this chapter.
- B. No person shall park a vehicle for longer than the two-hour metered time limit at any time between the hours of 8:00 a.m. and 6:00 p.m., Monday through Saturday (except holidays), in any municipal parking lot equipped with parking meters. This restriction shall not apply to municipal parking lots designated as permit parking facilities.
[Amended 8-5-2002 by Ord. No. 1548-02; 3-6-2008 by Ord. No. 1758-08; 5-14-2009 by Ord. No. 1798-09]
- C. The fees for parking a vehicle adjacent to the curb or in a municipal parking lot at a space controlled by a parking meter shall be \$0.25 per 20 minutes for a two-hour maximum time limit during the hours that metered parking shall be in effect.
[Amended 8-5-2002 by Ord. No. 1548-02; 9-15-2003 by Ord. No. 1589-03; 3-6-2008 by Ord. No. 1758-08]

§ 295-7.1. Angle parking.

No person shall park a vehicle upon any of the streets or parts thereof described in Schedule IVA (§ 295-23.1)

except at the angle designated and only within the painted white stall lines.

§ 295-7.2. Overnight parking of trucks and buses prohibited.

[Amended 9-6-2005 by Ord. No. 1665-05; 2-7-2006 by Ord. No. 1683-06; 6-9-2009 by Ord. No. 1799-09]

- A. The owner or operator of any omnibus, school bus, semitrailer, trailer, truck, or truck tractor regardless of the type of registration, private or commercial, as defined in Subsection B of this section, shall not park said vehicle upon any street in the City of Passaic between the hours of 10:00 p.m. and 6:00 a.m. (prevailing time).
- B. The following definitions will control for the purposes of this section:

OMNIBUS

Includes all motor vehicles used for the transportation of more than eight passengers, except commuter vans and vehicles used in ridesharing arrangements.

SCHOOL BUS

Every motor vehicle operated by, or under contract with, a public or governmental agency or religious or other charitable organization or corporation or privately operated for compensation for the transportation of children to or from school for secular or religious education which complies with the regulations of the Department of Education affecting school buses. This definition includes all vehicles with S1 license plates.

SEMITRAILER

Every vehicle, with or without motive power, other than a pole trailer, designed for carrying persons or property and for being drawn by a motor vehicle and so constructed that some part of its weight and that of its load rests upon or is carried by another vehicle.

TRAILER

Every vehicle, with or without motive power, other than a pole trailer, designed for carrying persons or property and for being drawn by a motor vehicle and so constructed that no part of its weight rests upon the towing vehicle.

TRUCK

Includes every motor vehicle designed for commercial purposes, such as the transportation of goods, wares and merchandise or maintained primarily for the transportation of property.

TRUCK TRAILER

Every motor vehicle designed and used primarily for drawing other vehicles and not so constructed as to carry a load other than a part of the weight of the vehicle and load so drawn.

- C. Commercial vehicles. All vehicles defined in Subsection B of this section shall be prohibited from overnight parking unless the vehicle is used for the transportation of eight passengers or fewer.

§ 295-7.3. Temporary emergency no-parking areas.

[Added 4-5-1990 by Ord. No. 1095-90]

- A. Emergency no-parking areas will be designated along streets and in municipal parking lots when and if conditions require the temporary prohibition of parking in certain areas.
- B. Conditions qualifying for emergency no-parking designation are road and sidewalk construction, road excavation for utility work and circumstances deemed as requiring emergency no parking by the City Engineer.
- C. Emergency no-parking areas will be posted on the day preceding the onset of the prohibition, and the restriction will apply only during the time of Emergency.
- D. Events occurring on a routine daily or weekly basis are not to be considered as emergencies for the purpose of this section.

§ 295-7.4. (Reserved)

[1] *Editor's Note: Former § 295-7.4, Permit parking, added 1-3-2005 by Ord. No. 1646-04, as amended, was repealed 2-6-2018 by Ord. No. 2142-18.*

§ 295-7.5. Handicapped parking restrictions:

[Added 11-22-2011 by Ord. No. 1880-11]

- A. Any resident of the City of Passaic possessing a valid New Jersey driver's license who has qualified for a handicapped parking permit from the State of New Jersey may apply to the City of Passaic for a

handicapped parking space located near their residence. The application shall be submitted to the City Engineer with a current copy of the applicant's handicapped parking permit and valid driver's license issued by the State of New Jersey.

- B. Consideration will be given to nondriving applicants for restricted curbside spaces providing that it is shown that there is a hardship in dropping off the handicapped applicant at their residence and subsequently parking the vehicle at another location. The nondisabled driver must reside in the same household as the disabled person and provide verification of such status.
- C. Restricted handicapped spaces will not be provided to applicants who have access to driveways and/or to other off street parking facilities.
- D. The number of handicapped restricted spaces on each City block will be based upon the criteria in the New Jersey Barrier Free Subcode and the Americans with Disabilities Act Accessibilities Guidelines. A minimum of two spaces will be allotted per street side per block with a maximum of 4% of available spaces. The intent is to provide a fair distribution of accessible spaces that are compliant with the above guidelines to both handicapped and nonhandicapped residents of the City.
- E. Applicants shall have the option of requesting a designated space with a personal restriction that shall be defined by their New Jersey license plate number being printed on the signs delineating their space which shall be established by ordinance or a generic restriction which shall be established by resolution that permits any handicapped driver to park in that space pursuant to New Jersey Statutes.
[Amended 2-21-2012 by Ord. No. 1889-12]
- F. The fee for restricted handicapped parking space will be predicated upon whether it is personalized/restricted to the applicant or open to any handicapped driver. Current holders of handicapped parking spaces who wish to upgrade to a personalized parking space shall pay a processing fee of \$50. All handicapped parking spaces shall be subject to annual renewal. Applicants shall be required to provide a copy of current status of valid New Jersey handicapped status, driver's license and vehicle registration. The annual fee for a personalized/restricted space shall be \$75 for the first year and \$50 each year thereafter. There shall be no fee for nonpersonalized handicapped spaces open to any handicapped driver.
[Amended 2-21-2012 by Ord. No. 1889-12; 2-4-2014 by Ord. No. 1972-14]
- G. Restricted handicapped spaces designated by ordinance shall be listed in Article XII, Schedule XV Schedule of Handicapped Parking Spaces Restricted by New Jersey Plate Number and Designated by Ordinance. (§ 295-32.1), said Schedule XV being attached to and made part of this chapter. Restricted handicapped spaces designated by resolution shall be listed in Article XIII (§ 295-33), Schedule of Handicapped Parking Restrictions Designated by Resolution.
[Added 2-21-2012 by Ord. No. 1889-12]
- H. A handicapped parking permit may be suspended or revoked by the City of Passaic if the holder thereof has committed fraud or misrepresentation in any application for a permit or in the use of such handicapped parking permit or has violated any provision of this chapter. Additionally, any individual to whom a restricted spot has been granted who is found to be regularly utilizing on-street parking in the immediate vicinity of the location of the restricted space that has been provided to such individual, instead of utilizing such restricted space, shall be subject to suspension or revocation of such restricted parking space. No suspension or revocation shall occur prior to a hearing being held before an Administrative Board, to consist of three persons: the City Clerk; one head of a department, to be designated by the Business Administrator; and the Business Administrator. Prior to such hearing, the affected person(s) and/or firm(s) shall receive notice of said hearing and shall have an opportunity to present a defense.
[Added 5-11-2017 by Ord. No. 2105-17]

City of Passaic, NJ
Thursday, October 11, 2018

Chapter 295. Vehicles and Traffic

Part 1. General Provisions

Article X. Violations and Penalties

§ 295-17. Violations and penalties.

Any motorist found guilty of violating any approved ordinance or resolution regulating motor vehicle operations for which there are no specific penalties provided by the State of New Jersey shall be liable to a penalty of not less than \$20 nor more than \$100.

§ 295-17.1. Fines for certain violations.

[Added 1-4-1990 by Ord. No. 1090-89; amended 11-27-1991 by Ord. No. 1155-91; 4-15-2002 by Ord. No. 1541-02; 10-7-2003 by Ord. No. 1592-03; 6-21-2004 by Ord. No. 1625-04; 10-4-2004 by Ord. No. 1640-04]

- A. Any person pleading guilty or found guilty of the following parking violations shall be subject to the following corresponding fines:
- (1) Section 295-4, Parking prohibited at all times: \$37.
 - (2) Section 295-5, Parking prohibited certain hours (street cleaning): \$74.⁽¹⁾
[Amended 10-7-2008 by Ord. No. 1780-08]
[1] Editor's Note: See § 295-17.1D regarding fines set forth in § 295-17.1A(2).
 - (3) Section 295-6, No stopping or standing: \$53.
 - (4) Section 295-7, Overtime metered parking: \$27.
 - (5) Section 295-7.1, Angle parking: \$37.
 - (6) Section 295-7.2, Overnight parking of trucks and buses: \$107.
 - (7) Section 295-15, snow emergency no parking: \$57.
 - (8) Section 295-34, Parking violation in private area subject to state statute: \$58.
 - (9) Section 295-34.1, prohibited parking, private property - fire zone: \$58.
 - (10) Section 295-36, Loading zones: \$47.
 - (11) Section 295-38, Bus stops: \$50.
 - (12) Abandoned cars on private areas: \$47. (See § 293-3.)
 - (13) Unauthorized parking in designated municipal parking lots as set forth in § 201-1 entitled "Established municipality-owned parking areas": \$38.
- B. Any person pleading guilty or found guilty of violating § 295-8, that is, driving a truck over four tons gross weight on any street except those that are designated as truck routes (Schedule V, § 295-24), shall be subject to a fine of \$67.
- C. If any person parks an unauthorized vehicle in a parking space designated for handicapped parking only, whether on public or private property, such person parking such unauthorized vehicle shall be subject to the following penalties:
- (1) For a first offense, the person shall pay a fine of \$257.
 - (2) For a second offense and other offenses subsequent to the first offense, the person shall be fined at least \$257. In addition, the Municipal Court Judge may sentence the person adjudged guilty to serve up to 90 days of community service on such terms and in such form as the Court shall deem appropriate. The Court may also sentence the person found guilty to pay the fine of at least \$257.
- D. Fines of § 295-17.1A(2).

[Added 10-7-2008 by Ord. No. 1780-08^[2]]

- (1) The fine set forth in § 295-17.1A(2) shall remain in effect for three months from the effective date of the adoption of this Subsection D. If the Council fails to take any further action to change this fine, then the fine of \$74 shall remain in full force and effect.
- (2) The provisions of § 295-5, Parking prohibited certain hours, which give the City of Passaic the right to tow cars which are parked in areas defined as tow-away zones under Schedule IIB, Alternate Parking,^[3] shall be held in abeyance for three months from the effective date of this Subsection D. Failure of the Council to take action to reinstate the tow-away zones shall eliminate the tow-away zone for violation of the no parking for street cleaning.
[3] *Editor's Note: See § 295-21, Schedule IIB: Alternate Parking.*
- (3) Notwithstanding the provisions of this Subsection D, in the event of emergent conditions which affect public health and safety, the Mayor shall, in coordination with the Superintendent of Public Works and in consultation with the City's Health Officer, have limited authority to tow vehicles parked in violation of the Street-Cleaning Ordinance on an as-needed basis to correct such emergent conditions.

[2] *Editor's Note: This ordinance also provided that after the three-month-trial period, the Superintendent of the Department of Public Works shall report to the Council on the effectiveness of this ordinance and any impact it has had affecting compliance with street-cleaning regulations.*

Chapter 295 Vehicles and Traffic

Part 8: Permit Parking in Business Districts

[Adopted 1-10-2012 by Ord. No. 1881-11]

Article XIX: Permit Parking in Business Districts**§ 295-42 Permit parking available during business hours.**

[Amended 10-8-2015 by Ord. No. 2025-15]

There shall be offered to all persons in the City of Passaic parking permits which shall be issued on a monthly basis for parking at any parking meter in the City of Passaic during regular business hours in lieu of feeding the meters every two hours.

§ 295-43 Application for permit; fee; terms of permit.

[Amended 4-24-2012 by Ord. No. 1902-12; 10-8-2015 by Ord. No. 2025-15]

- A. Permits shall be issued at a cost of \$50 per parking permit per month or \$125 per quarter year (three months).
- B. The permit shall provide a first-come, first-serve opportunity for any business owner, employee of that business owner, government employees, current or former military personnel, teacher or other employee of the Passaic Board of Education to park at any meter in the City of Passaic for a day without feeding the meter.
- C. Permits shall be limited to up to two permits per business, whether issued in the name of the business itself or to an employee of such business, and one permit for an individual government employee, military personnel, teacher or other employee of the Passaic Board of Education. If the permit is for a business or employee thereof, then the business owner shall provide to the City Clerk proofs, to be established by the Clerk, concerning the ownership of the business within the City of Passaic. The proofs for such business or employee permit include a federal tax ID number, business registration certificate or certificate of occupancy and a list of all employees. All individuals applying for a permit as a government employee, teacher or other employee of the Passaic Board of Education shall present proof of such employment when applying for said permit. All individuals applying for a permit as current or former military personnel shall present proof of such status when applying for said permit.
- D. Application for parking permits under this article shall be made in writing to the City Clerk, or his or her designee, upon such forms as may be provided. An applicant for a parking permit under this article shall show to the City Clerk, or his or her designee, satisfactory evidence that he fulfills all the conditions required for the issuance of such permit. Whenever such conditions no longer exist, any person holding such permit shall surrender the same to the City Clerk, or his designee.
- E. Permits to be renewed shall be applied for at least two weeks prior to the end of the month or quarter-year period, whichever is applicable. Failure to renew within that time shall void the permit at the end of the month or quarter-year period, whichever is applicable. It shall be unlawful for any person to represent that he is entitled to a permit hereunder when he is not so entitled, to fail to surrender a permit to which he is no longer entitled or to park a vehicle displaying such permit at any time when the holder of such permit is not entitled to hold it.

§ 295-44 Penalties.

Any person who violates any provision of this article shall, upon conviction thereof, be punished by a fine not exceeding \$150. A separate offense shall be deemed committed on each day the vehicle remains parked in violation of this article.

AUTHORITY CONTACT INFORMATION 2019

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Passaic Parking Authority		
Federal ID Number:	22-6002194		
Address:	Passaic Parking Authority 330 Passaic Street		
City, State, Zip:	Passaic	NJ	07055
Phone: (ext.)	973-365-5584	Fax:	973-365-0115

Preparer's Name:	Ricardo Fernandez		
Preparer's Address:	Passaic Parking Authority 330 Passaic Street		
City, State, Zip:	Passaic	NJ	07055
Phone: (ext.)	973-365-5514	Fax:	973-365-5567
E-mail:	rfernandez@cityofpassaicnj.gov		

Chief Executive Officer:	Ricardo Fernandez		
Phone: (ext.)	973-365-5514	Fax:	973-365-5567
E-mail:	rfernandez@cityofpassaicnj.gov		

Chief Financial Officer:	Vidya Nayak		
Phone: (ext.)	973-365-5578	Fax:	973-365-0698
E-mail:	vnayak@cityofpassaicnj.gov		

Name of Auditor:	Dieter Lerch		
Name of Firm:	Lerch, Vinci & Higgins, LLP		
Address:	17-17 Route 208 North		
City, State, Zip:	Fair Lawn	NJ	07410
Phone: (ext.)	201-791-7100	Fax:	201-791-3035
E-mail:	dlerch@lvhcpa.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Passaic Parking Authority (Name)

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2017 or 2018) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 0
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2017 or 2018) Transmittal of Wage and Tax Statements: 0
- 3) Provide the number of regular voting members of the governing body: 7
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2018 or 2019 deadline has passed 2018 or 2019) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authorities procedures for all employees. #1 Review and approval by Commissioners by annual resolution – No compensation.
- 11) Did the Authority pay for meals or catering during the current fiscal year? No If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Yes *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable)*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Passaic Parking Authority

(Name)

FISCAL YEAR: **FROM:** January 1, 2019 **TO:** December 31, 2019

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2017 or 2018). The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019, the most recent W-2 and 1099 should be used 2018 or 2017 (60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2018, with 2018 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period January 1, 2019 to December 31, 2019
 Passaic Parking Authority
 A B C D E F G H I J K L M N O P Q R S T

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Reportable Compensation from Authority (W-2/1099)		Estimated amount of other compensation from Authority (health benefits, pension, etc.)	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
								Base Salary/ Stipend	Bonus							
1 Eugene Shpilisky	Chairman		1 X									None				\$
2 Tiffany K. Allen	Vice Chairman		1 X									None				0
3 Daniel Ritz	Commissioner		1 X									None				0
4 Adam Buckstein	Commissioner		1 X									None				0
5 Denise Perez	Commissioner		1 X									None				0
6 Jose Balbi	Commissioner		1 X									None				0
7												None				0
8												None				0
9												None				0
10												None				0
11												None				0
12												None				0
13												None				0
14												None				0
15												None				0
Total:								\$	\$	\$	\$	\$	\$	\$	\$	\$

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Passaic Parking Authority

For the Period January 1, 2019 to December 31, 2019

	# of Covered Members		Annual Cost Estimate per Employee Proposed Budget		# of Covered Members		Annual Cost per Employee		Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Current Year	Proposed Budget	Current Year	Current Year	Current Year					
Active Employees - Health Benefits - Annual Cost											
Single Coverage											
Parent & Child	None		\$						\$		#DIV/0!
Employee & Spouse (or Partner)			#VALUE!								#VALUE!
Family											#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)											#DIV/0!
Subtotal	0		#VALUE!		0						#VALUE!
Commissioners - Health Benefits - Annual Cost											
Single Coverage											#DIV/0!
Parent & Child	None										#VALUE!
Employee & Spouse (or Partner)			#VALUE!								#DIV/0!
Family											#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)											#DIV/0!
Subtotal	0		#VALUE!		0						#VALUE!
Retirees - Health Benefits - Annual Cost											
Single Coverage											#DIV/0!
Parent & Child	None										#VALUE!
Employee & Spouse (or Partner)			#VALUE!								#DIV/0!
Family											#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)											#DIV/0!
Subtotal	0		#VALUE!		0						#VALUE!
GRAND TOTAL	0		#VALUE!		0				\$		#VALUE!

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Note: Remember to Enter an amount in rows for Employee Cost Sharing.

2019 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Passaic Parking Authority
 For the Period January 1, 2019 to December 31, 2019

	<i>FY 2019 Proposed Budget</i>				Total All Operations	Total All Operations	FY 2018 Amended Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Parking	N/A	N/A	N/A					
REVENUES									
Total Operating Revenues	\$ 1,190,000	\$ -	\$ -	\$ -	\$ 1,190,000	\$ 1,140,000	\$ 50,000	4.4%	
Total Non-Operating Revenues	-	-	-	-	-	-	-	#DIV/0!	
Total Anticipated Revenues	1,190,000	-	-	-	1,190,000	1,140,000	50,000	4.4%	
APPROPRIATIONS									
Total Administration	52,098	-	-	-	52,098	51,050	1,048	2.1%	
Total Cost of Providing Services	838,119	-	-	-	838,119	764,595	73,524	9.6%	
Total Principal Payments on Debt Service in Lieu of Depreciation	365,000	-	-	-	365,000	345,000	20,000	5.8%	
Total Operating Appropriations	1,255,217	-	-	-	1,255,217	1,160,645	94,572	8.1%	
Total Interest Payments on Debt	19,783	-	-	-	19,783	38,482	(18,699)	-48.6%	#DIV/0!
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	-
Total Non-Operating Appropriations	19,783	-	-	-	19,783	38,482	(18,699)	-48.6%	-48.6%
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	1,275,000	-	-	-	1,275,000	1,199,127	75,873	6.3%	
Less: Total Unrestricted Net Position Utilized	85,000	-	-	-	85,000	59,127	25,873	43.8%	
Net Total Appropriations	1,190,000	-	-	-	1,190,000	1,140,000	50,000	4.4%	
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	#DIV/0!

Revenue Schedule

Passaic Parking Authority

For the Period January 1, 2019 to December 31, 2019

	<i>FY 2019 Proposed Budget</i>						Total All Operations	FY 2018 Amended Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Parking	N/A	N/A	N/A	N/A	N/A		Total All Operations	All Operations	All Operations
OPERATING REVENUES										
<i>Service Charges</i>										
Residential							\$ -	\$ -	\$ -	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Service Charges	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Connection Fees</i>										
Residential							-	-	-	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Connection Fees	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Parking Fees</i>										
Meters	530,000						530,000	530,000	-	0.0%
Permits	10,000						10,000	10,000	-	0.0%
Fines/Penalties	650,000						650,000	600,000	50,000	8.3%
Other							-	-	-	#DIV/0!
Total Parking Fees	1,190,000	-	-	-	-	-	1,140,000	50,000	4.4%	
<i>Other Operating Revenues (List)</i>										
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Total Other Revenue	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Revenues	1,190,000	-	-	-	-	-	1,140,000	50,000	4.4%	
NON-OPERATING REVENUES										
<i>Other Non-Operating Revenues (List)</i>										
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List)</i>										
Interest Earned							-	-	-	#DIV/0!
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Interest	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Revenues	-	-	-	-	-	-	-	-	-	#DIV/0!
TOTAL ANTICIPATED REVENUES	\$ 1,190,000	\$ -	\$ 1,140,000	\$ 50,000	4.4%					

Prior Year Adopted Revenue Schedule

Passaic Parking Authority

FY 2018 Amended Adopted Budget

	Parking	N/A	N/A	N/A	N/A	N/A	Total All Operations	
OPERATING REVENUES								
<i>Service Charges</i>								
Residential							\$	-
Business/Commercial							-	
Industrial							-	
Intergovernmental							-	
Other							-	
Total Service Charges	-	-	-	-	-	-	-	
<i>Connection Fees</i>								
Residential							-	
Business/Commercial							-	
Industrial							-	
Intergovernmental							-	
Other							-	
Total Connection Fees	-	-	-	-	-	-	-	
<i>Parking Fees</i>								
Meters	530,000						530,000	
Permits	10,000						10,000	
Fines/Penalties	600,000						600,000	
Other	-						-	
Total Parking Fees	1,140,000	-	-	-	-	-	1,140,000	
<i>Other Operating Revenues (List)</i>								
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Type in (Grant, Other Rev)							-	
Total Other Revenue	-	-	-	-	-	-	-	
Total Operating Revenues	1,140,000	-	-	-	-	-	1,140,000	
NON-OPERATING REVENUES								
<i>Other Non-Operating Revenues (List)</i>								
Type in							-	
Type in							-	
Type in							-	
Type in							-	
Type in							-	
Type in							-	
Total Other Non-Operating Revenues	-	-	-	-	-	-	-	
<i>Interest on Investments & Deposits</i>								
Interest Earned							-	
Penalties							-	
Other							-	
Total Interest	-	-	-	-	-	-	-	
Total Non-Operating Revenues	-	-	-	-	-	-	-	
TOTAL ANTICIPATED REVENUES	\$ 1,140,000	\$ -	\$ 1,140,000					

Appropriations Schedule

Passaic Parking Authority
For the Period January 1, 2019 to December 31, 2019

	<i>FY 2019 Proposed Budget</i>					Total All Operations	<i>FY 2018 Amended Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	Parking	N/A	N/A	N/A	N/A		Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages						\$ -	\$ -	\$ -	#DIV/0!
Fringe Benefits						-	-	-	#DIV/0!
Total Administration - Personnel						-	-	-	#DIV/0!
<i>Administration - Other (List)</i>									
Professional Fees	8,900					8,900	8,600	300	3.5%
Interlocal Agreement - Administration	38,098					38,098	37,350	748	2.0%
Type in Description						-	-	-	#DIV/0!
Type in Description						-	-	-	#DIV/0!
Miscellaneous Administration*	5,100					5,100	5,100	-	0.0%
Total Administration - Other	52,098					52,098	51,050	1,048	2.1%
Total Administration	52,098					52,098	51,050	1,048	2.1%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages						-	-	-	#DIV/0!
Fringe Benefits						-	-	-	#DIV/0!
Total COPS - Personnel						-	-	-	#DIV/0!
<i>Cost of Providing Services - Other (List)</i>									
Interlocal Agreement - Parking Operations	738,000					738,000	712,127	25,873	3.6%
Professional Fees	18,800					18,800	18,400	400	2.2%
Parking Operations	31,319					31,319	34,068	(2,749)	-8.1%
Parking Deck Design	50,000					50,000	-	50,000	#DIV/0!
Miscellaneous COPS*						-	-	-	#DIV/0!
Total COPS - Other	838,119					838,119	764,595	73,524	9.6%
Total Cost of Providing Services	838,119					838,119	764,595	73,524	9.6%
Total Principal Payments on Debt Service in Lieu of Depreciation	365,000					365,000	345,000	20,000	5.8%
Total Operating Appropriations	1,255,217					1,255,217	1,160,645	94,572	8.1%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	19,783					19,783	38,482	(18,699)	-48.6%
Operations & Maintenance Reserve						-	-	-	#DIV/0!
Renewal & Replacement Reserve						-	-	-	#DIV/0!
Municipality/County Appropriation						-	-	-	#DIV/0!
Other Reserves						-	-	-	#DIV/0!
Total Non-Operating Appropriations	19,783					19,783	38,482	(18,699)	-48.6%
TOTAL APPROPRIATIONS	1,275,000					1,275,000	1,199,127	75,873	6.3%
ACCUMULATED DEFICIT						-	-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	1,275,000					1,275,000	1,199,127	75,873	6.3%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation						-	-	-	#DIV/0!
Other	85,000					85,000	59,127	25,873	43.8%
Total Unrestricted Net Position Utilized	85,000					85,000	59,127	25,873	43.8%
TOTAL NET APPROPRIATIONS	\$ 1,190,000	\$ -	\$ 1,140,000	\$ 50,000	4.4%				

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 62,760.85 \$ - \$ - \$ - \$ - \$ - \$ - \$ 62,760.85

Prior Year Adopted Appropriations Schedule

Passaic Parking Authority

FY 2018 Amended Adopted Budget

	Parking	N/A	N/A	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages							\$ -
Fringe Benefits							-
Total Administration - Personnel	-	-	-	-	-	-	-
<i>Administration - Other (List)</i>							
Type In Description	8,600						8,600
Type In Description	37,350						37,350
Type In Description							-
Type In Description							-
Miscellaneous Administration*	5,100						5,100
Total Administration - Other	51,050	-	-	-	-	-	51,050
Total Administration	51,050	-	-	-	-	-	51,050
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages							-
Fringe Benefits							-
Total COPS - Personnel	-	-	-	-	-	-	-
<i>Cost of Providing Services - Other (List)</i>							
Interlocal Agreement - Parking Operations	712,127						712,127
Professional Fees	18,400						18,400
Parking Operations	34,068						34,068
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	764,595	-	-	-	-	-	764,595
Total Cost of Providing Services	764,595	-	-	-	-	-	764,595
Total Principal Payments on Debt Service in Lieu of Depreciation	345,000	-	-	-	-	-	345,000
Total Operating Appropriations	1,160,645	-	-	-	-	-	1,160,645
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	38,482	-	-	-	-	-	38,482
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	38,482	-	-	-	-	-	38,482
TOTAL APPROPRIATIONS	1,199,127	-	-	-	-	-	1,199,127
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	1,199,127	-	-	-	-	-	1,199,127
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation							-
Other	59,127						59,127
Total Unrestricted Net Position Utilized	59,127	-	-	-	-	-	59,127
TOTAL NET APPROPRIATIONS	\$ 1,140,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,140,000

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 58,032.25 \$ - \$ - \$ - \$ - \$ - \$ 58,032.25

Debt Service Schedule - Interest

Passaic Parking Authority

If Authority has no debt X this box

	Fiscal Year Ending in						Total Interest Payments Outstanding
	Proposed Budget Year 2019	2020	2021	2022	2023	2024	
<i>Parking</i>							
2009 Bonds							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Total Interest Payments	\$ 38,482	\$ 19,783					\$ 19,783
N/A							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Total Interest Payments							
N/A							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Total Interest Payments							
N/A							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Total Interest Payments							
N/A							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Total Interest Payments							
TOTAL INTEREST ALL OPERATIONS	\$ 38,482	\$ 19,783					\$ 19,783

Net Position Reconciliation

Passaic Parking Authority
For the Period January 1, 2019 to December 31, 2019

FY 2019 Proposed Budget

	Parking	N/A	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR (1)	\$ 2,354,627						\$2,354,627
Less: Invested in Capital Assets, Net of Related Debt (1)	2,159,772						2,159,772
Less: Restricted for Debt Service Reserve (1)							-
Less: Other Restricted Net Position (1)							-
Total Unrestricted Net Position (1)	194,855						194,855
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)							-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)	75,000						75,000
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	269,855						269,855
Unrestricted Net Position Utilized to Balance Proposed Budget	85,000						85,000
Unrestricted Net Position Utilized in Proposed Capital Budget							-
Appropriation to Municipality/County (3)							-
Total Unrestricted Net Position Utilized in Proposed Budget	85,000						85,000
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 184,855	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 184,855

(1) Total of all operations for this line item must agree to audited financial statements.
 (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
 (3) Amount may not exceed 5% of total operating appropriations. See calculation below.
 Maximum Allowable Appropriation to Municipality/County \$ 62,761 \$ - \$ - \$ - \$ - \$ - \$ 62,761
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2019
Passaic Parking
Authority
(Name)

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2019 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

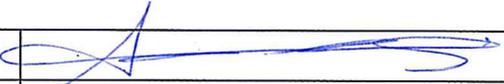
Passaic Parking Authority
(Name)

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Passaic Parking Authority, on the 24th day of October, 2018.

OR

It is hereby certified that the governing body of the Passaic Parking Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):

Officer's Signature:			
Name:	Amada D. Curling		
Title:	Secretary		
Address:	Passaic Parking Authority 330 Passaic Street Passaic, NJ 07055		
Phone Number:	973-365-5584	Fax Number:	973-365-0115
E-mail address	cityclerk@cityofpassaic.nj.gov		

2019 CAPITAL BUDGET/PROGRAM MESSAGE

Passaic Parking Authority (Name)

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

No, a short term plan for the next five years has been developed

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The Authority is in the process of evaluating the potential impact on future rates.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

N/A

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

N/A

Add additional sheets if necessary.

Proposed Capital Budget

Passaic Parking Authority

For the Period January 1, 2019 to December 31, 2019

		<i>Funding Sources</i>					
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources	
<i>Parking</i>							
	Parking Garage	\$ 2,000,000					
	Meter Replacement	300,000					
	Type in Description	-					
	Type in Description	-					
	Total	2,300,000	-	-	2,300,000	-	
<i>N/A</i>							
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	Total	-	-	-	-	-	
<i>N/A</i>							
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	Total	-	-	-	-	-	
<i>N/A</i>							
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	Total	-	-	-	-	-	
<i>N/A</i>							
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	Total	-	-	-	-	-	
<i>N/A</i>							
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	Type in Description	-					
	Total	-	-	-	-	-	
TOTAL PROPOSED CAPITAL BUDGET		\$ 2,300,000	\$	-	\$	2,300,000	\$
			-	\$	-	\$	-

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Passaic Parking Authority
For the Period January 1, 2019 to December 31, 2019

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget					2023	2024
		Year 2019	2020	2021	2022			
<i>Parking</i>								
Parking Garage	\$ 6,000,000	\$ 2,000,000	\$ 3,000,000	\$ 1,000,000				
Meter Replacement	300,000	300,000						
Type in Description	-	-						
Type in Description	-	-						
Total	6,300,000	2,300,000	3,000,000	1,000,000	-	-	-	
<i>N/A</i>								
Type in Description	-	-						
Type in Description	-	-						
Type in Description	-	-						
Type in Description	-	-						
Total	-	-	-	-	-	-	-	
<i>N/A</i>								
Type in Description	-	-						
Type in Description	-	-						
Type in Description	-	-						
Type in Description	-	-						
Total	-	-	-	-	-	-	-	
<i>N/A</i>								
Type in Description	-	-						
Type in Description	-	-						
Type in Description	-	-						
Type in Description	-	-						
Total	-	-	-	-	-	-	-	
<i>N/A</i>								
Type in Description	-	-						
Type in Description	-	-						
Type in Description	-	-						
Type in Description	-	-						
Total	-	-	-	-	-	-	-	
TOTAL	\$ 6,300,000	\$ 2,300,000	\$ 3,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Passaic Parking Authority
For the Period January 1, 2019 to December 31, 2019

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Parking</i>						
Parking Garage	\$ 6,000,000			\$ 6,000,000		
Meter Replacement	300,000			300,000		
Type in Description	-					
Type in Description	-					
Total	<u>6,300,000</u>	-	-	6,300,000	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	<u>\$ 6,300,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,300,000</u>	<u>\$ -</u>	<u>\$ -</u>
Total 5 Year Plan per CB-4	<u>\$ 6,300,000</u>					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.