

**PASSAIC PARKING AUTHORITY**  
**(A component unit of the City of Passaic)**  
**REPORT OF AUDIT**  
**FOR THE YEARS ENDED DECEMBER 2020 AND 2019**

**PASSAIC PARKING AUTHORITY**

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## INDEPENDENT AUDITOR'S REPORT

Honorable Chairman and Members  
of the Board of Commissioners  
Passaic Parking Authority  
Passaic, New Jersey

### Report on the Financial Statements

We have audited the accompanying financial statements of the Passaic Parking Authority, a component unit of the City of Passaic as of and for the years ended December 31, 2020 and 2019, and the related notes to the financial statements, which collectively comprise the Passaic Parking Authority's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Passaic Parking Authority as of December 31, 2020 and 2019, and the respective changes in its financial position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Other Matters***

### ***Required Supplementary Information***

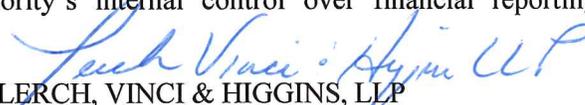
Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Other Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Passaic Parking Authority's basic financial statements as a whole. The supplementary schedule listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary schedule listed in the table of contents is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary schedule listed in the table of contents is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

## **Other Reporting Required by *Government Auditing Standards***

In accordance with Government Auditing Standards, we have also issued our report dated May 21, 2021 on our consideration of the Passaic Parking Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Passaic Parking Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Passaic Parking Authority's internal control over financial reporting and compliance.

  
LERCH, VINCI & HIGGINS, LLP  
Certified Public Accountants  
Registered Municipal Accountants

Fair Lawn, New Jersey  
May 21, 2021

**MANAGEMENT'S DISCUSSION AND ANALYSIS (MD & A)**

**PASSAIC PARKING AUTHORITY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED DECEMBER 31, 2020**

This section of the Passaic Parking Authority's ("Authority") annual financial report presents our discussion and analysis of the Authority's financial performance during the year ended December 31, 2020. Please read it in conjunction with the Authority's basic financial statements and accompanying notes.

The purpose of the Authority is to carry out the parking authority plans of the City of Passaic.

**FINANCIAL HIGHLIGHTS**

- The Authority's assets exceeded its liabilities at December 31, 2020 by \$3,454,277.
- The Authority's total assets increased by \$112,995.
- Operating revenues decreased by \$390,772.
- Operating expenses increased by \$5,601.
- Operating income decreased by \$396,373.

**OVERVIEW OF FINANCIAL STATEMENTS**

This annual financial report consists of two parts: Management's Discussion and Analysis (this section) and the basic financial statements. The Authority is a self-supporting entity and follows enterprise fund reporting; accordingly, the financial statements are presented using the economic resources measurement focus and the accrual basis of accounting.

Enterprise fund financial statements offer short and long term financial information about the activities and operations of the Authority. These statements are presented in the Government Accounting Standards Board ("GASB") prescribed manner.

**FINANCIAL ANALYSIS OF THE AGENCY**

*Net Position* – The following is a summary of the Authority's financial position as of December 31, 2020, 2019 and 2018:

	December 31, <u>2020</u>	December 31, <u>2019</u>	December 31, <u>2018</u>
<b>ASSETS:</b>			
Current and Other Assets	\$ 625,110	\$ 488,860	\$ 346,063
Capital Assets	<u>2,842,000</u>	<u>2,865,255</u>	<u>2,846,511</u>
Total Assets	<u>3,467,110</u>	<u>3,354,115</u>	<u>3,192,574</u>
<b>LIABILITIES:</b>			
Long-Term Liabilities	-	-	-
Other Liabilities	<u>12,833</u>	<u>49,375</u>	<u>429,216</u>
Total Liabilities	<u>12,833</u>	<u>49,375</u>	<u>429,216</u>
<b>NET POSITION:</b>			
Net Investment in Capital Assets	2,842,000	2,865,258	2,481,516
Restricted For: Renewal and Replacement	250,000		
Unrestricted	<u>362,277</u>	<u>439,482</u>	<u>281,842</u>
Total Net Position	<u>\$ 3,454,277</u>	<u>\$ 3,304,740</u>	<u>\$ 2,763,358</u>

**PASSAIC PARKING AUTHORITY**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**YEAR ENDED DECEMBER 31, 2020**  
**(Continued)**

**FINANCIAL ANALYSIS OF THE AGENCY (Continued)**

The Authority's Net Position increased \$149,537, or 5% during the year ended December 31, 2020. Key elements of this increase are operating revenues from the various parking fees exceeding operating expenses.

*Operating Activities* – The following table summarizes the revenues, expenses and changes in net position for the years ended December 31, 2020, 2019 and 2018:

	<u>2020</u>	<u>2019</u>	<u>2018</u>
<b>OPERATING REVENUES</b>			
Parking Meters	\$ 323,533	\$ 516,268	\$ 522,785
Parking Permits	23,150	56,000	42,568
Shared Parking Violations	611,798	758,688	705,061
Other Income	6,703		
State Grant - NJEDA	<u>-</u>	<u>25,000</u>	<u>-</u>
 Total Operating Revenues	 <u>965,184</u>	 <u>1,355,956</u>	 <u>1,270,414</u>
<b>OPERATING EXPENSES</b>			
Administrative and Executive	47,485	50,087	49,199
Cost of Providing Services	749,076	740,872	763,314
Depreciation	<u>23,255</u>	<u>23,256</u>	<u>23,256</u>
 Total Operating Expenses	 <u>819,816</u>	 <u>814,215</u>	 <u>835,769</u>
<b>OPERATING INCOME</b>	 <u>145,368</u>	 <u>541,741</u>	 <u>434,645</u>
<b>NON-OPERATING REVENUES (EXPENSES)</b>			
Interest Income	4,169	16,951	10,231
Interest Expense	<u>-</u>	<u>(17,310)</u>	<u>(36,145)</u>
 Total Non-Operating Income (Expenses)	 <u>4,169</u>	 <u>(359)</u>	 <u>(25,914)</u>
 <b>CHANGE IN NET POSITION</b>	  149,537	  541,382	  408,731
 <b>NET POSITION, BEGINNING OF PERIOD</b>	  <u>3,304,740</u>	  <u>2,763,358</u>	  <u>2,354,627</u>
 <b>NET POSITION, END OF PERIOD</b>	  <u>\$ 3,454,277</u>	  <u>\$ 3,304,740</u>	  <u>\$ 2,763,358</u>

Operating Revenues decreased \$390,772 or 29% in 2020. This decrease in operating revenues is mainly due to decreased revenues from parking meters, parking permits and shared parking violations reported for the year ended December 31, 2020 as a result of restrictions related to COVID 19.

**PASSAIC PARKING AUTHORITY  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED DECEMBER 31, 2020  
(Continued)**

**FINANCIAL ANALYSIS OF THE AGENCY (Continued)**

Operating Expenses increased \$5,601 or 1% in 2020 mainly as a result of increased expenses for cost of providing services reported for the year ended December 31, 2020.

**CAPITAL ASSET AND DEBT ADMINISTRATION**

*Capital Assets*

The following table summarizes the Authority's capital assets, net of depreciation, as of December 31, 2020, 2019 and 2018.

	December 31, <u>2020</u>	December 31, <u>2019</u>	December 31, <u>2018</u>
Land	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000
Construction in Progress	42,000	\$ 42,000	
Property and Equipment, net	<u>-</u>	<u>23,255</u>	<u>46,511</u>
Total	<u>\$ 2,842,000</u>	<u>\$ 2,865,255</u>	<u>\$ 2,846,511</u>

*Debt*

The Authority had the following debt outstanding as of December 31, 2020, 2019 and 2018.

	December 31, <u>2020</u>	December 31, <u>2019</u>	December 31, <u>2018</u>
Long-Term Debt			
Project Bonds Payable	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 365,000</u>

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGET**

The Authority has committed itself to financial excellence. Its system for financial planning, budgeting, and internal financial controls is audited annually and it plans to continue to manage its finances in order to meet the many challenges ahead.

The budget for the calendar year ended December 31, 2021 was approved by the Division of Local Government Services and adopted by the Authority.

**CONTACTING THE AGENCY'S FINANCIAL MANAGEMENT**

This financial report is designed to provide the City of Passaic, New Jersey citizens and redevelopers with a general overview of the Authority's finances to demonstrate the Passaic Parking Authority's accountability for the revenues it receives. If you have questions about this report or need additional financial information, contact the office of the Executive Director at 330 Passaic Street, Passaic, New Jersey 07055.

**FINANCIAL STATEMENTS**

**PASSAIC PARKING AUTHORITY  
COMPARATIVE STATEMENT OF NET POSITION  
AS OF DECEMBER 31, 2020 AND 2019**

	December 31, <u>2020</u>	December 31, <u>2019</u>
<b>ASSETS</b>		
Unrestricted Current Assets		
Cash and Cash Equivalents	\$ 552,515	\$ 405,698
State Grant Receivable	25,000	25,000
Due from City of Passaic	5,324	5,324
Intergovernmental Receivable	<u>42,271</u>	<u>52,835</u>
Total Unrestricted Current Assets	<u>625,110</u>	<u>488,857</u>
Restricted Current Assets		
Debt Service Account		
Cash and Cash Equivalents	<u>-</u>	<u>3</u>
Total Restricted Current Assets	<u>-</u>	<u>3</u>
Total Current Assets	<u>625,110</u>	<u>488,860</u>
Noncurrent Assets		
Capital Assets		
Land	2,800,000	2,800,000
Construction In Progress	42,000	42,000
Property and Equipment	116,278	116,278
Accumulated Depreciation	<u>(116,278)</u>	<u>(93,023)</u>
Total Capital Assets	<u>2,842,000</u>	<u>2,865,255</u>
Total Noncurrent Assets	<u>2,842,000</u>	<u>2,865,255</u>
Total Assets	<u>\$ 3,467,110</u>	<u>\$ 3,354,115</u>

The Notes to the Financial Statements are an integral part of this statement

**PASSAIC PARKING AUTHORITY  
COMPARATIVE STATEMENT OF NET POSITION  
AS OF DECEMBER 31, 2020 AND 2019**

	<u>December 31,</u> <u>2020</u>	<u>December 31,</u> <u>2019</u>
<b>LIABILITIES</b>		
Current Liabilities (Payable from Unrestricted Assets)		
Accounts Payable	\$ 12,833	\$ 49,375
Total Current Liabilities Payable from Unrestricted Assets	<u>12,833</u>	<u>49,375</u>
Total Liabilities	<u>12,833</u>	<u>49,375</u>
 <b>NET POSITION</b>		
Net Investment in Capital Assets	2,842,000	2,865,258
Restricted for:		
Renewal and Replacement	250,000	
Unrestricted	<u>362,277</u>	<u>439,482</u>
Total Net Position	<u>\$ 3,454,277</u>	<u>\$ 3,304,740</u>

**PASSAIC PARKING AUTHORITY**  
**COMPARATIVE STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**  
**FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

	<u>2020</u>	<u>2019</u>
<b>OPERATING REVENUES</b>		
Parking Fees		
Meters	\$ 323,533	\$ 516,268
Permits	23,150	56,000
Shared Parking Violations	611,798	758,688
Other Income	6,703	
State Grants - NJEDA	<u>-</u>	<u>25,000</u>
 Total Operating Revenues	 <u>965,184</u>	 <u>1,355,956</u>
<b>OPERATING EXPENSES</b>		
Administrative and Executive	47,485	50,087
Cost of Providing Services	749,076	740,872
Depreciation	<u>23,255</u>	<u>23,256</u>
 Total Operating Expenses	 <u>819,816</u>	 <u>814,215</u>
 Operating Income	 <u>145,368</u>	 <u>541,741</u>
<b>NON-OPERATING REVENUES (EXPENSES)</b>		
Interest Income	4,169	16,951
Interest Expense	<u>-</u>	<u>(17,310)</u>
 Total Non-Operating Revenues (Expenses)	 <u>4,169</u>	 <u>(359)</u>
 <b>CHANGE IN NET POSITION</b>	 <b>149,537</b>	 <b>541,382</b>
Total Net Position, January 1,	<u>3,304,740</u>	<u>2,763,358</u>
Total Net Position, December 31,	<u>\$ 3,454,277</u>	<u>\$ 3,304,740</u>

The Notes to the Financial Statements are an integral part of this statement

**PASSAIC PARKING AUTHORITY**  
**COMPARATIVE STATEMENT OF CASH FLOWS**  
**FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

	<u>2020</u>	<u>2019</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Cash Received from Parking Fees	\$ 969,045	\$ 1,329,342
Cash Paid to City of Passaic - Interlocal Agreement	(730,583)	(695,325)
Cash Paid to Suppliers	(60,017)	(77,364)
Cash Paid to Employees - Interlocal Agreement	<u>(35,800)</u>	<u>(35,962)</u>
Net Cash Provided by Operating Activities	<u>142,645</u>	<u>520,691</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>		
Acquisition of Capital Assets		(42,000)
Principal Paid on Bonds		(365,000)
Interest Paid on Bonds	<u>-</u>	<u>(19,783)</u>
Net Cash Used for Capital and Related Financing Activities	<u>-</u>	<u>(426,783)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Interest Received	<u>4,169</u>	<u>16,951</u>
Net Cash Provided by Investing Activities	<u>4,169</u>	<u>16,951</u>
Net Increase (Decrease) in Cash and Cash Equivalents	146,814	110,859
Cash and Cash Equivalents, January 1,	<u>405,701</u>	<u>294,842</u>
Cash and Cash Equivalents, December 31,	<u>\$ 552,515</u>	<u>\$ 405,701</u>
<b>ANALYSIS OF BALANCE AT DECEMBER 31,</b>		
Unrestricted - Cash and Cash Equivalents	\$ 552,515	\$ 405,698
Restricted - Cash and Cash Equivalents	<u>-</u>	<u>3</u>
	<u>\$ 552,515</u>	<u>\$ 405,701</u>

**PASSAIC PARKING AUTHORITY  
COMPARATIVE STATEMENT OF CASH FLOWS  
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

	<u>2020</u>	<u>2019</u>
<b>Reconciliation of Operating Income to Net Cash Provided by Operating Activities</b>		
Operating Income	\$ 145,368	\$ 541,741
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities		
Depreciation	23,255	23,256
(Increase)/Decrease in Grants Receivable		(25,000)
(Increase)/Decrease in Intergovernmental Receivable	10,564	(1,614)
(Increase)/Decrease in Due from City of Passaic		(5,324)
Increase/(Decrease) in Due to City of Passaic		(37,351)
Increase/(Decrease) in Accounts Payable	<u>(36,542)</u>	<u>24,983</u>
Total Adjustments	<u>(2,723)</u>	<u>(21,050)</u>
Net Cash Provided by Operating Activities	<u>\$ 142,645</u>	<u>\$ 520,691</u>

**NOTES TO THE FINANCIAL STATEMENTS**

**PASSAIC PARKING AUTHORITY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Description of Reporting Entity and Activities**

The Parking Authority of the City of Passaic (the “Authority”) is a public body corporate and politic of the State of New Jersey. The Authority was created by a municipal ordinance adopted on November 9, 2006 by the City of Passaic (the “City”) pursuant to the provisions of the Parking Authorities Law (the “Act”) (N.J.S.A. 40:11A-1 et. seq.)

The City created the Authority for the principal purpose to provide a means of addressing the current and future parking demands of the City including the preparation of a comprehensive and coordinated plan for the development, financing, construction, operation and/or management of parking resources and certain specific parking facilities located within the City. The Authority began actual parking operations on April 1, 2007.

The Authority is governed by a Board of Commissioners (the “Board”) consisting of seven members each of whom is appointed by the City’s governing body. The Commissioners, who receive no compensation, who are first appointed, shall be designated to serve terms of one, two, three, four and five years, respectively from the date of their appointment, but thereafter Commissioners shall be appointed for a term of five years. All vacancies shall be filled for the unexpired term.

The Authority has broad powers under the Act, including, among others, the following: to retain, operate, manage and administer its property; to enforce applicable ordinances, laws and regulations as to parking of vehicles in the City; to acquire, lease or otherwise hold and use parking projects and land; to provide for bonds and secure their payment and rights of holders thereof; to charge and collect fees and service charges for the use of its facilities and to revise such fees and service charges to ensure that the revenues of the Authority will at all times be adequate to pay all operating and maintenance expenses, including reserves and to pay the principal of and the interest on any bonds, notes or loans, and to maintain such reserves or sinking funds therefore as may be required by the terms of any contract of the Authority; and to make and enforce rules and regulations for the management of its business and affairs.

The Passaic Parking Authority includes in its financial statements the primary government and those component units for which the primary government is financially accountable or for which the nature and significant of their relationship with the primary government is such that exclusion would cause the reporting entity’s financial statements to be misleading or incomplete. The Authority is financially accountable for an organization if the Authority appoints a voting majority of the organization’s board, and (1) the Authority is able to significantly influence the programs or services performed or provided by the organization; or (2) the Authority is legally entitled to or can otherwise access the organization’s resources; the Authority is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization, or the Authority is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the Authority in that the Authority approves the budget, the issuance of debt or the levying of taxes. Based on the foregoing criteria, the Authority has no component units. The Authority would be includable as a component unit of the City of Passaic on the basis of such criteria.

**B. New Accounting Standards**

During the years ended December 31, 2020 and 2019, the Authority adopted the following GASB Statements:

- GASB No. 84, *Fiduciary Activities*, implementation postponed will be effective beginning with the year ended December 31, 2020. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement will enhance consistency and comparability by (1) establishing specific criteria for identifying activities that should be reported as fiduciary activities. Greater consistency and comparability enhances the value provided by the information reported in financial statements for assessing government accountability and stewardship.

PASSAIC PARKING AUTHORITY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

**B. New Accounting Standards (Continued)**

- GASB No. 88, *Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements*, implementation postponed will be effective beginning with the year ending December 31, 2020. The primary objective of this Statement is to improve the information that is disclosed in notes to government financial statements related to debt, including direct borrowing and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt. This Statement will improve financial reporting by providing users of financial statements with essential information that currently is not consistently provided. In addition, information about resources to liquidate debt and the risks associated with changes in terms association with debt will be disclosed.

Other accounting standards that the Authority is currently reviewing for its potential impact on the financial statements include:

- GASB No. 87, *Leases*, implementation postponed will be effective beginning with the year ending December 31, 2022. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provision of the contract.
- GASB No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*, implementation postponed will be effective beginning with the year ending December 31, 2021. The objectives of this Statement are: i) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and ii) to simplify accounting for interest cost incurred before the end of a construction period. This Statement will improve financial reporting by providing users of financial statements with more relevant information about capital assets and the cost of borrowing for a reporting period.
- GASB No. 92, *Omnibus 2020*, implementation postponed will be effective beginning with the year ending December 31, 2022 except requirements related to GASB No. 87 and Implementation Guide No. 2019-3 are effective upon issuance. The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics including: i) the effective date of GASB No. 87 and Implementation Guide No. 2019-3; ii) reporting of intra-entity transfers of assets between a primary government employer and a component unit defined benefit pension plan or defined benefit other postemployment benefit plan; iii) the applicability of GASB No. 73 and 74; iv) the applicability of certain requirements of GASB No. 84; v) measurement of liability and assets related to asset retirement obligations in a government acquisition; vi) reporting by public entity risk pools for amounts that are recoverable from reinsurance or excess insurers; vii) reference to nonrecurring fair value measurements of assets or liabilities in authoritative literature; and viii) terminology used to refer to derivative instruments. This Statement will enhance comparability in the application of accounting and financial reporting requirements. Comparable reporting will improve the usefulness of information for users of state and local government financial statements.
- GASB No. 96, *Subscription – Based Information Technology Arrangements*, will be effective beginning with the fiscal year ending June 30, 2023. The objective of this Statement will be to improve financial reporting by establishing a definition for subscription-based information technology arrangements (SBITAs) and providing uniform guidance for accounting and financial reporting for transactions that meet that definition. That definition and uniform guidance will result in greater consistency in practice. Establishing the capitalization criteria for implementation costs also will reduce diversity and improve comparability in financial reporting by governments. This Statement also will enhance the relevance and reliability of a government's financial statements by requiring a government to report a subscription asset and subscription liability for a SBITA and to disclose essential information about the arrangement. The disclosures will allow users to understand the scale and important aspects of a government's SBITA activities and evaluate a government's obligations and assets resulting from SBITAs.

PASSAIC PARKING AUTHORITY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

**B. New Accounting Standards (Continued)**

- GASB No. 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans – An Amendment of GASB Statements No. 14 and No. 84, and a Supersession of GASB Statement No. 32*, the section that maybe applicable to the Authority will be effective beginning with the year ending December 31, 2022. The primary objectives of this Statement are to (1) increase consistency and comparability related to the reporting of fiduciary component units in circumstances in which a potential component unit does not have a governing board and the primary government performs the duties that a governing board typically would perform; (2) mitigate costs associated with the reporting of certain defined contribution pension plans, defined contribution other postemployment benefit (OPEB) plans, and employee benefit plans other than pension plans or OPEB plans (other employee benefit plans) as fiduciary component units in fiduciary fund financial statements; and (3) enhance the relevance, consistency and comparability of the accounting and financial reporting for Internal Revenue Code (IRC) Section 457 deferred compensation plans (Section 457 plans) that meet the definition of a pension plan and for benefits provided through those plans. This Statement will result in more consistent financial reporting of defined contribution pension plans, defined contribution OPEB plans, and other employee benefit plans, while mitigating the costs associated with reporting those plans. This Statement also will enhance the relevance, consistency, and comparability of (1) the information related to Section 457 plans that meet the definition of a pension plan and the benefits provided through those plans and (2) investment information of all Section 457 plans.

**C. Basis of Presentation – Financial Statements**

The accounts of the Authority are organized on the basis of funds, in accordance with the 2007 Project Note Resolution. The accounts are accounted for with a separate set of self-balancing accounting records that comprise its assets, liabilities, net assets, revenues and expenses. Government resources are allocated and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various activities are grouped into one generic fund type and one broad fund category, as follows:

**Proprietary Fund Types**

*Enterprise Fund* – The Enterprise Fund is used to account for governmental operations which are financed and operated in a manner similar to private enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to its users on a continuing basis be financed or recovered primarily through user charges.

**Reclassifications**

Certain amounts presented in the prior year data have been reclassified in order to be consistent with the current year's presentation.

**D. Measurement Focus and basis of Accounting**

The Authority's financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. All assets and all liabilities associated with these operations are included on the Statement of Net Position. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

PASSAIC PARKING AUTHORITY  
 NOTES TO THE FINANCIAL STATEMENTS  
 FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Measurement Focus and basis of Accounting (Continued)

Use of Estimates

The preparation of financial statements requires management of the Authority to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of accrued revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

E. Assets, Liabilities and Net Position

1. **Cash, Cash Equivalents and Investments** – The Authority considers cash on hand, cash in banks, certificates of deposit and all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Investments are stated at fair value and are limited by N.J.S.A. 40A:5-15.1. See Note 3 for specific disclosures on cash and investments.
2. **Restricted Assets** – Certain assets are classified restricted because they are maintained in separate bank accounts and their use is limited as the result of certain agreements entered into between the Authority and third parties. Under the original Project Note Resolution dated April 25, 2007, certain accounts of the Construction Fund were required to be created and held by the Authority’s Trustee with respect to the construction of the Project.

Only those funds and accounts that are presently required by the Trustee are described herein.

Debt Service Account – To account for the accumulation of resources for the payment of principal and interest due during the current fiscal year on the Project Notes.

3. **Accounts Receivable** – All receivables are reported at their gross value and where appropriate, are reduced by the estimated portion that is expected to be uncollectible.
4. **Capital Assets** – Capital assets are defined by the Authority as assets with an individual cost of \$2,000 and an estimated useful life of at least five years. Such capital assets are valued at historical cost. Land is recorded at cost or, if donated or contributed, is stated at the estimated fair market value on the date of receipt by the Authority. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the life of an asset are expensed.

Construction costs are charged to construction in progress until such time as they are completed and certified by the Authority's consulting engineers, at which time they are transferred to their respective asset category and are then depreciated over their useful lives.

All capital assets are depreciated on the straight-line method based on their asset class and estimated useful lives as follows:

<u>Assets</u>	<u>Years</u>
Property and Equipment	5

5. **Net Position** – In the statement of net position, there are two classes of net position:
  - **Net Investment in Capital Assets** – consists of net capital assets (cost less accumulated depreciation) reduced by outstanding balances of related debt obligations from the acquisition, construction or improvement of those assets. Deferred outflows of resources and deferred inflows of resources attributable to the acquisition, construction or improvement of those assets or related debt also should be included.
  - **Restricted Net Position** – reports net position when constraints placed on the residual amount of noncapital assets are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.
  - **Unrestricted Net Position** – any portion of net position not already classified as either net investment in capital assets or net position – restricted is classified as net position – unrestricted.

**PASSAIC PARKING AUTHORITY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**D. Assets, Liabilities and Net Position (Continued)**

**6. Revenues and Expenses**

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Authority are charges to customers for parking services. Operating expenses include the cost of operations and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

**NOTE 2 STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**A. Budgets and Budgetary Accounting**

The Authority annually prepares an operating budget. The budget is prepared in accordance with the Budget Manual for Local Public Authorities as promulgated by the Division of Local Government Services, which differs in certain respects from accounting principles generally accepted in the United States of America. The budgets serve as a plan for expenses and the proposed means for financing them. Unexpended appropriations lapse at year end.

The annual budget is approved at least sixty days prior to the beginning of the fiscal year. The budgets must be approved by the Board and submitted to the Division of Local Government Services, Bureau of Authority regulation for approval prior to adoption. Budget adoptions and amendments are recorded in the Authority's minutes.

Six Year Capital budgets are also prepared. Included within the budget are individual projects along with their estimated cost, completion date and source of funding.

The encumbrance method of accounting is utilized by the Authority for budgetary purposes. Under this method purchase orders, contracts and other commitments for expenditures of resources are recorded to reserve a portion of the applicable budget appropriation.

In accordance with accounting principles generally accepted in the United States of America, outstanding encumbrances at year-end for which goods or services are received, are classified to expenses and accounts payable. All other encumbrances in the annual budgeted funds are reversed at year-end and are either cancelled or are included as reappropriations of fund equity for the subsequent year. Encumbrances at year-end in funds that are budgeted on a project basis automatically carry forward along with their related appropriations and are not subject to annual cancellations and reappropriations.

**B. Revenue Recognition**

Revenues from user charges and parking related violations are recognized on the accrual basis when earned. Grants received are recognized as revenue when the resources are expended for the purpose specified in the grant agreement. Grant funds received and the related program income not yet expended are reported as unearned revenue.

***Designated Unrestricted Net Position***

The Authority is permitted under budgetary accounting practices promulgated by the Division of Local Government Services to designate unrestricted net position. The Authority Board of Commissioners may formally dedicate net position to establish designations of unrestricted net position to meet policy adopted by the Board. As of December 31, 2020 the Authority has not designated any of its unrestricted net position. As of December 31, 2019, the Authority has designated \$85,000 of its unrestricted net position.

**PASSAIC PARKING AUTHORITY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

**NOTE 3 DEPOSITS AND INVESTMENTS**

**Cash Deposits** – The Authority's deposits are insured through either the Federal Deposit Insurance Corporation (FDIC), National Credit Union Share Insurance Fund (NCUSIF), Securities Investor Protection Corporation (SIPC) or New Jersey's Governmental Unit Deposit Protection Act (GUDPA). The Authority is required to deposit their funds in a depository which is protecting such funds pursuant to GUDPA. The New Jersey Governmental Unit Deposit Protect Act requires all banks doing business in the State of New Jersey to pledge plus collateral equal to 5% of the average amount of its public deposits and 100% of the average amount of its public funds in excess of 75% of its capital funds or \$200 million for all deposits not covered by the FDIC or NCUSIF.

Bank balances are insured up to \$250,000 in the aggregate by the FDIC for each bank. NCUSIF insures credit union accounts up to \$250,000 in the aggregate for each financial institution. SIPC replaces cash claims up to a maximum of \$250,000 for each failed brokerage firm. At December 2020 and 2019, the book value of the Authority's deposits were \$552,515 and \$405,098, respectively, and the bank balance of the Authority's cash and deposits amounted to \$558,865 and \$429,116, respectively.

The Authority's deposits which are displayed on the balance sheet as "cash and cash equivalents" are categorized as:

<u>Depository Account</u>	<u>Bank Balance</u>	
	<u>December 31, 2020</u>	<u>December 31, 2019</u>
Insured		
Unrestricted	<u>\$558,865</u>	<u>\$429,116</u>

**Custodial Credit Risk – Deposits** – Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Authority does not have a formal policy for custodial credit risk. As of December 31, 2020 and 2019, none of the Authority's bank balances were exposed to custodial credit risk.

**Investments** – The Authority is permitted to invest unrestricted operating funds in accordance with the types of securities authorized by N.J.S.A. 40A:5-15.1. Investments include: i) bonds or other obligations of the United States or obligations guaranteed by the United States of America, ii) Government Money Market Mutual Funds, iii) any obligations that a federal agency or a federal instrumentality has issued with a maturity date not greater than 397 days from the date of purchase provided that such obligation bears a fixed rate of interest, iv) bonds or other obligations of the Authority, v) bonds or other obligations of school districts located within the Authority's jurisdiction, vi) bonds or other obligations having a maturity date of not more than 397 days from the date of purchase that are approved by the New Jersey Department of Treasury, Division of Pensions, vii) Local Government investment pools, and viii) agreements for the repurchase of fully collateralized securities if transacted in accordance with N.J.S.A. 40A:5-15.1 (8a-8e).

As of December 2020 the Authority had no outstanding investments and as of 2019 the Authority had the following investments.

	<u>Reported Amount</u>	<u>Fair Value</u>
<u>December 31, 2019</u>		
TD Wealth Management Project Bonds Series 2010 Funds:		
Restricted	<u>\$ 3</u>	<u>\$ 3</u>
Investments Reported as "Cash and Cash Equivalents"	<u>\$ 3</u>	<u>\$ 3</u>

**Interest Rate Risk** – The Authority does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

**PASSAIC PARKING AUTHORITY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

**NOTE 4 CAPITAL ASSETS**

Capital assets activity for the years ended December 2020 and 2019 are as follows:

	Balance, January 1, <u>2020</u>	<u>Increases</u>	<u>Decreases</u>	Balance, December 31, <u>2020</u>
<u>2020</u>				
Capital assets, Not Being Depreciated:				
Land	\$ 2,800,000		\$ -	\$ 2,800,000
Construction In Progress	42,000	-	-	42,000
Total capital assets, Not Being Depreciated	<u>2,842,000</u>	<u>-</u>	<u>-</u>	<u>2,842,000</u>
Capital assets, Being Depreciated:				
Property and Equipment	<u>116,278</u>	-	-	<u>116,278</u>
Total capital assets, Being Depreciated	<u>116,278</u>	<u>-</u>	<u>-</u>	<u>116,278</u>
Less Accumulated Deprecitaion For:				
Property and Equipment	<u>(93,023)</u>	\$ (23,255)	-	<u>(116,278)</u>
Total Accumulated Depreciation	<u>(93,023)</u>	<u>(23,255)</u>	<u>-</u>	<u>(116,278)</u>
Total Capital Assets, Being Depreciated, Net	<u>23,255</u>	<u>(23,255)</u>	<u>-</u>	<u>-</u>
Total capital assets, net	<u>\$ 2,865,255</u>	<u>\$ (23,255)</u>	<u>\$ -</u>	<u>\$ 2,842,000</u>
	Balance, January 1, <u>2019</u>	<u>Increases</u>	<u>Decreases</u>	Balance, December 31, <u>2019</u>
<u>2019</u>				
Capital assets, Not Being Depreciated:				
Land	\$ 2,800,000		\$ -	\$ 2,800,000
Construction In Progress	-	\$ 42,000	-	42,000
Total capital assets, Not Being Depreciated	<u>2,800,000</u>	<u>42,000</u>	<u>-</u>	<u>2,842,000</u>
Capital assets, Being Depreciated:				
Property and Equipment	<u>116,278</u>	-	-	<u>116,278</u>
Total capital assets, Being Depreciated	<u>116,278</u>	<u>-</u>	<u>-</u>	<u>116,278</u>
Less Accumulated Deprecitaion For:				
Property and Equipment	<u>(69,767)</u>	<u>(23,256)</u>	-	<u>(93,023)</u>
Total Accumulated Depreciation	<u>(69,767)</u>	<u>(23,256)</u>	<u>-</u>	<u>(93,023)</u>
Total Capital Assets, Being Depreciated, Net	<u>46,511</u>	<u>(23,256)</u>	<u>-</u>	<u>23,255</u>
Total capital assets, net	<u>\$ 2,846,511</u>	<u>\$ 18,744</u>	<u>\$ -</u>	<u>\$ 2,865,255</u>

**PASSAIC PARKING AUTHORITY  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEARS ENDED DECEMBER 31, 2020 AND 2019**

**NOTE 5 LONG-TERM DEBT**

On November 20, 2009, the Authority issued \$2,950,000 of Guaranteed Parking Revenue Bonds, Series 2009, Federally Taxable, ("2009 Revenue Bonds") to provide funds to currently refund the Authority's outstanding Project Notes, in the amount of \$2,950,000, maturing on November 22, 2009. The proceeds of the Project Notes were used to finance the acquisition of certain parking lots located within the City.

As of December 31, 2020 and 2019, there were no Revenue Bonds outstanding.

**NOTE 6 EMPLOYEE RETIREMENT SYSTEMS**

The State of New Jersey sponsors and administers the cost-sharing contributory defined benefit public employee retirement systems (retirement systems) covering substantially all state and local government employees. Employees of the Passaic Parking Authority who are eligible for pension coverage are enrolled in the City's Public Employees Retirement System (PERS) pension plan. Therefore, the Authority was not required to directly contribute for normal cost pension contributions.

**Post-Retirement Medical Benefits** - The Authority currently does not provide employer paid post-retirement medical benefits to its active or retired employees.

**NOTE 7 RISK MANAGEMENT**

The Authority is exposed to various risks of loss related to general liability, damage and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Authority is included in the City of Passaic's insurance policy to guard against these events which are intended to provide minimum exposure to the Authority should they occur.

**NOTE 8 CITY OF PASSAIC DEBT GUARANTEE**

On November 20, 2009, the Authority issued \$2,950,000 in Parking Revenue Bonds. The payment of the principal of and interest on the 2009 Revenue Bonds shall be fully irrevocably and unconditionally guaranteed by the City in accordance with the provisions of N.J.S.A. 40:11A-22 and the guaranty ordinance of the City finally adopted pursuant thereto, and the City is fully, irrevocably and unconditionally liable for the payment, when due, of the principal of and interest on this Bond, and if necessary the City shall levy ad valorem taxes upon all the taxable property within the City without limitation as to rate or amount in order to make such payment. The City has not made any payments under this debt guarantee for the years ended December 2020 and 2019.

**NOTE 9 INTERLOCAL AGREEMENTS WITH CITY OF PASSAIC**

The Authority has entered into an agreement with the City in order to affect the various purposes for which the Authority was created. Pursuant to the inter-local agreement the Authority will receive certain services from the City. The agreed upon amounts owed for the municipal services provided for the years ending December 31, 2020 and 2019 were \$730,583 and \$695,325, respectively. In future years, the amounts owed by the Authority to the City may be adjusted based on: i) actual amounts of salaries and benefits for that particular year and ii) revenue sharing associated with prior year budgetary income.

City Parking Facilities: The Authority entered into an agreement with the City to operate any and all meters, facilities, vehicles and other equipment relating thereto, that is not already owned by the Authority. The City may, from time to time, by sale, lease, or otherwise, transfer to the Authority such Parking Facilities as it shall determine are consistent with the purposes of the Authority.

**SUPPLEMENTARY SCHEDULE**

**PASSAIC PARKING AUTHORITY**  
**SCHEDULE OF REVENUES AND EXPENSES COMPARED TO BUDGET**  
**FOR THE YEAR ENDED DECEMBER 31, 2020**  
**BUDGETARY BASIS**

(With Comparative Actual Amounts for the Year Ended December 31, December 31, 2019)

	2020 Modified <u>Budget</u>	2020 <u>Actual</u>	Variance Favorable (Unfavorable)	2019 <u>Actual</u>
<b>OPERATING REVENUES</b>				
Parking Fees - Meters	\$ 500,000	\$ 323,533	\$ (176,467)	\$ 516,268
Parking Fees - Permits	10,000	23,150	13,150	56,000
Shared Parking Violations	650,000	611,798	(38,202)	758,688
Other Income		6,703	6,703	
State Grants - NJEDA	-	-	-	25,000
Total Operating Revenues	<u>1,160,000</u>	<u>965,184</u>	<u>(194,816)</u>	<u>1,355,956</u>
<b>NON-OPERATING REVENUES</b>				
Interest Income	-	4,169	4,169	16,951
Total Non-Operating Revenues	-	4,169	4,169	16,951
Total Revenues	<u>\$ 1,160,000</u>	<u>\$ 969,353</u>	<u>\$ (190,647)</u>	<u>\$ 1,372,907</u>
<b>OPERATING APPROPRIATIONS</b>				
<b>ADMINISTRATION</b>				
Interlocal Agreement - Salaries and Wages	\$ 36,500	\$ 35,800	\$ 700	\$ 35,962
Other Expenses	14,100	11,685	2,415	14,125
Total Administration	<u>50,600</u>	<u>47,485</u>	<u>3,115</u>	<u>50,087</u>
<b>COST OF PROVIDING SERVICES</b>				
Other Expenses	112,400	18,493	93,907	87,547
City of Passaic - Interlocal Services	747,000	730,583	16,417	695,325
Total Cost of Providing Services	<u>859,400</u>	<u>749,076</u>	<u>110,324</u>	<u>782,872</u>
<b>NON-OPERATING APPROPRIATIONS</b>				
Principal Payments on Debt			-	365,000
Interest Payments on Debt			-	19,783
Renewal and Replacement Reserves	250,000	250,000	-	-
Total Non-Operating Appropriations	<u>250,000</u>	<u>250,000</u>	<u>-</u>	<u>384,783</u>
Total Appropriations	<u>1,160,000</u>	<u>1,046,561</u>	<u>113,439</u>	<u>1,217,742</u>
Budgetary Income	<u>\$ -</u>	<u>\$ (77,208)</u>	<u>\$ (77,208)</u>	<u>\$ 155,165</u>
<b>Reconciliation of Budgetary Income to</b>				
<b>Change in Net Position - GAAP</b>				
Increases to Budgetary Income:				
Principal Paid on Bonds Payable				365,000
Accrued Interest on Bonds Payable - Net				2,473
Capital Outlay Budgetary Charge				42,000
Reserve for Renewal and Replacement Budgetary Charge		250,000		
Decreases to Budgetary Income:				
Reserve Funds Realized as Budget Revenue				-
Depreciation		(23,255)		(23,256)
<b>Changes in Net Position - GAAP</b>		<u>\$ 149,537</u>		<u>\$ 541,382</u>

**GOVERNMENT AUDITING STANDARDS REPORT**



# LERCH, VINCI & HIGGINS, LLP

CERTIFIED PUBLIC ACCOUNTANTS  
REGISTERED MUNICIPAL ACCOUNTANTS

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CHRISTINA CUIFFO, CPA

## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

### INDEPENDENT AUDITOR'S REPORT

Honorable Chairman and Members of the Board of Commissioners  
Passaic Parking Authority  
Passaic, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the Passaic Parking Authority, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Passaic Parking Authority's basic financial statements, as listed in the table of contents, and have issued our report thereon dated May 21, 2021.

#### **Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Passaic Parking Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Passaic Parking Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Passaic Parking Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Passaic Parking Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Passaic Parking Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Passaic Parking Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



LERCH, VINCI & HIGGINS, LLP  
Certified Public Accountants  
Registered Municipal Accountants

Fair Lawn, New Jersey  
May 21, 2021

**ROSTER OF OFFICIALS**  
**AND**  
**GENERAL COMMENTS AND RECOMMENDATIONS**

## **ROSTER OF OFFICIALS**

**2020**

<u>Name</u>	<u>Title</u>
Adam Buckstein	Chairman
Tiffany K. Allen	Vice-Chairman
Jose Balbi	Commissioner
Denise Perez	Commissioner
Daniel Ritz	Commissioner
Eugene Shpilsky	Commissioner
Ricardo Fernandez	Executive Director
Omar Garcia	Chief Financial Officer
Amada C. Curling	Secretary

**General Comments and Recommendations**

**Finding** – Our audit noted several immaterial differences between the pay station meter receipts and the amount deposited from each pay station.

**Recommendation** – The pay station meters be recalibrated to ensure pay station receipts agree with the amount deposited.

**Status of Prior Year’s Audit Comments and Recommendations**

There were none.

**Appreciation**

We desire to express our appreciation of the assistance of the Executive Director and Temporary Chief Financial Officer during the course of our audit.

Respectfully submitted,



LERCH, VINCI & HIGGINS, LLP  
Certified Public Accountants  
Registered Municipal Accountants